



Oswego Community Unit School District 308
SERVING ALL OR PARTS OF THE COMMUNITIES OF
AURORA, JOLIET, MONTGOMERY, OSWEGO, PLAINFIELD AND YORKVILLE

Policy & Legislative Committee
Oswego East High School, 1525 Harvey Road, Oswego, IL 60543
Community Room
Tuesday, January 18, 2022
5:00 pm - 7:00 pm

MEETING MINUTES

1. Meeting called to order at 5:02 p.m. by Board of Education Member and Committee Co-Chair Alison Swanson

Members in Attendance: Kirsten Coulman, Margaret Darnell, Scott DeMatteis, Craig Gunty, Christopher Heckert, Michael Lamonica, Dr. Patti Marcinko, Christina Massat, Ken Miller, Donna Sawicki, Megan Tommer, Robyn Vickers

Board Member and Co-Chairs: Jennifer Johnson and Alison Swanson

Administrators: Valerie Patterson, Executive Director of Student Services

Recording Secretary: Ursula Studer

Guests in Attendance: Maureen Lemon – Board Attorney

Members Absent: Anne Elwood

2. Motion was made by Jennifer Johnson, second by Ken Miller, to approve the meeting minutes from December 13, 2021; all in favor
3. PRESS Issue 108 – The committee members received the electronic version of the latest PRESS issue.
4. Legal References/Cross Reference Updates (Consent) only
The committee had some questions/changes on the following policies presented with legal updates/cross references:
 - a. 3:50 Administrative Personnel other than the Superintendent – no changes
 - b. 3:60 Administrative Responsibility of the Building Principal – no changes
 - c. 4:80 Accounting and Audits – no changes
 - d. 5:210 Resignations – no changes



- e. 5:260 Student Teachers – change “supervise teachers” to “supervising teachers”
 - f. 6:130 Program for the Gifted – no changes
 - g. 6:320 High School Credit for Proficiency – no changes
 - h. 7:50 School Admissions and Student Transfers to and From Non-District Schools – fix spacing
 - i. 7:150 Agency and Police Interviews – no changes
 - j. 7:200 Suspension Procedures – delete “page 3 of 3” and fix spacing
 - k. 7:210 Expulsion Procedures – fix spacing
 - Motion was made by Alison Swanson, second by Michael Lamonica, to approve the above consent policies; all in favor
5. Policy Updates
- Policies will be out of order since four of them are time sensitive.
- a. 6:120 Education of Children with Disabilities
 - i. Motion was made by Alison Swanson, second by Kirsten Coulman, to accept changes as noted; all in favor.
 - b. 5:100 Staff Development Program
 - i. Motion was made by Alison Swanson, second by Ken Miller, to accept changes as noted; all in favor.
 - c. 4:150 Facility Management and Building Programs
 - i. Add Superintendent or “designee” throughout the document.
 - ii. Policy will be reviewed by the Finance & Facilities Committee before being moved forward.
 - d. 4:170 Safety
 - i. Fix a typo (participation) under #1 on first page.
 - ii. The policy will be sent to the Finance & Facilities Committee to clarify the procedures on Radon testing in the District.
 - iii. Motion was made by Alison Swanson, second by Jennifer Johnson, to accept changes as noted and discussed; all in favor.
 - e. 5:10 Equal Employment Opportunity and Minority Recruitment
 - i. Page 1 – remove Minority from Title
 - ii. Page 2 – Recruitment (remove Minority)
 - iii. Page 2 – first sentence under recruitment “The District will actively recruit and hire individuals from diverse backgrounds”. Second sentence “The implementation of this policy may include advertising openings in a variety of publications, participating in job fairs, and recruiting at colleges and universities with diverse enrollment”.
 - iiii. Add Policy 5:02 – Goals and Objectives, as a cross reference.



- iiii. Motion was made by Alison Swanson, second by Robyn Vickers, to accept changes as noted and discussed; 13-1 in favor. Mrs. Johnson had some objections, but feels overall that the policy can stay as is, since the Board has given clear direction about the expectation on the district's efforts to recruit individuals from diverse backgrounds.
- f. 5:20 Workplace Harassment Prohibited
 - i. Motion was made by Alison Swanson, second by Ken Miller, to accept changes as noted and discussed; all in favor.
- g. 5:50 Drug-and Alcohol-Free Workplace
 - i. Space page 2 under #4 between District and employee
 - ii. Motion was made by Alison Swanson, second by Dr. Marcinko, to accept changes as noted and discussed; all in favor.
- h. 7:70 Attendance and Truancy
 - i. Change #8 to one sentence
 - ii. Motion was made by Alison Swanson, second by Dr. Marcinko, to accept changes noted and discussed; all in favor.
- i. 7:80 Release Time for Religious
 - i. Motion was made by Alison Swanson, second by Robyn Vickers, to accept changes as notes and discussed; all in favor.
- j. 7:180 Prevention of and Response to Bullying, Intimidation and Harassment
 - i. Bottom of page 1, Cyberbullying, the committee asked to simplify the sentence and instead have it read "Cyberbullying includes any electronic communication where the creator assumes the identity of another person."
 - ii. Motion was made by Alison Swanson, second by Jennifer Johnson, to accept changes as noted and discussed; all in favor.
- k. 7:345 Use of Educational Technologies; Student Data Privacy and Security
 - i. Motion was made by Alison Swanson, second by Kirsten Coulman, to accept changes as noted and discussed: all in favor.
- l. 6:50 School Wellness
 - i. Page 2, #1, replace "needy" students with "students in need"
 - ii. Motion was made by Alison Swanson, second by Christina Massat, to accept changes as noted and discussed; all in favor.
- m. 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
 - i. This Policy will be reviewed by the Teaching & Learning committee as well as by Dr. Kincaid, Executive Director of Accountability and High School Education.
- n. 5:150 Personnel Records



- i. Add "or designee" where it states Superintendent (second and sixth line).
 - ii. Motion was made by Alison Swanson, second by Ken Miller, to accept changes as noted and discussed; all in favor.
 - o. 4:160 Hazardous and Infectious Materials
 - i. Change title of policy to "Environmental Quality of Buildings and Grounds"
 - ii. Motion was made by Alison Swanson, second by Margaret Darnell, to accept changes as noted and discussed; all in favor.
 - p. 2:260 Uniform Grievance Procedure
 - i. Fix typo on second page "return receipt"
 - ii. Motion was made by Alison Swanson, second by Michael Lamonica, to accept changes as noted and discussed; all in favor.
 - q. 2:20 Powers and Duties of the School Board
 - i. Motion was made by Alison Swanson, second by Megan Tommer, to accept changes as noted and discussed; all in favor.
 - r. 2:110 Qualifications, Term and Duties of Board Officers
 - i. Motion was made by Alison Swanson, second by Robyn Vickers, to accept changes as noted and discussed; all in favor.
6. Public Comment (3 minutes/each) - none
7. The meeting was adjourned at 6:50 p.m.; all were in favor.

Next Meeting Date: Monday, January 31, 2022