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**Oswego Community Unit School District 308**  
**SERVING ALL OR PARTS OF THE COMMUNITIES OF**  
**AURORA, JOLIET, MONTGOMERY, OSWEGO, PLAINFIELD AND YORKVILLE**

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**Policy & Legislative Committee**

District Administration Center, 4175 Route 71, Oswego, IL 60543

Door 2 – Room 61

Monday, March 14, 2022

5:00 pm - 7:00 pm

**MEETING MINUTES**

1. Meeting called to order at 5:01 p.m. by Board of Education Member and Committee Co-Chair Jennifer Johnson  
*Sign in sheet is used instead of roll call*

Members in Attendance: Kirsten Coulman, Margaret Darnell, Scott DeMatteis, Anne Elwood, Craig Gunty, Michael Lamonica, Christina Massat, Ken Miller, Donna Sawicki, Megan Tommer, Robyn Vickers

Board Member and Co-Chairs: Jennifer Johnson and Alison Swanson

Administrators: Valerie Patterson, Executive Director of Student Services

Recording Secretary: Ursula Studer

Guests in Attendance: Maureen Lemon – Board Attorney; Michael DeArmond - Director of Transportation; and Dr. Denise Hildebrand - Executive Director of Special Education

Members Absent: Christopher Heckert, Dr. Patti Marcinko

2. Motion was made by Jennifer Johnson, second by Ali Swanson, to approve the meeting minutes from January 31, 2022; all in favor

**Parent-Teacher Advisory Agenda**

**3. Bus Safety and Student Discipline**

Mr. DeArmond explained the few changes in the section of Student Transportation Regulations. The list for student behavior expectations is posted as a reminder in every one of our buses. Bus and bus stops are extensions of school and all rules of conduct are applicable. Bus drivers and monitors have the authority to verbally enforce student adherence to rules and to report unsafe and/or inappropriate behavior to school authorities. Students may be subject to video and audio recording while on the bus.



Ms. Swanson suggested to move the paragraph regarding “parents making sure their students know and understand the expectations of safe conduct on the bus” (page3) beneath #7 on page 2 and remove the sentence starting with “additionally”.

Ms. Johnson suggested that “bullying” be specified in this section. Ms. Lemon clarified that policy 7:190 address student behavior which applies to the bus as well as school.

#### **4. Behavioral Intervention/SpEd Update**

The committee received a copy of the brochure (Behavioral Interventions for Students with Disabilities). Dr. Hildebrand shared that this brochure is shared with every parent of a student that has a disability. The brochure describes the following Interventions and what each entail’s:

- Proactive Nonrestrictive Interventions
- Reactive Nonrestrictive Interventions
- Restrictive Interventions

Dr. Hildebrand will clarify between prohibited interventions for SD308 and prohibited interventions that are illegal and not to be used.

#### **5. 2022-23 Rights/Responsibilities Updates/Feedback**

- a. For Review: Current 2021-22 Student Rights/Responsibilities  
The committee received the current Student Rights/Responsibilities for review.
- b. Summarized administrative changes will be presented  
Ms. Patterson presented the summarized administrative changes to the committee.

At this time the committee went through each section and discussed the recommended changes and made some additional suggestions/changes.

*The committee suggested to add links to forms/policies whenever possible.*

- I. Introduction – no substantive changes recommended.
- II. Rights and Responsibilities – no substantive changes, just a couple of suggestions for wording from the Equity Committee.
- III. Records – no substantive changes recommended
- IV. Authorization for Electronic Network Access – no substantive changes recommended.
- V. Health Services –  
Page 8 – A. Health Office “for” in last sentence is misspelled.  
Change “COVID 19” to “Contagious, Communicable” (page 8)  
Page 8 # 6, change to “may not attend school”.
- VI. Attendance –  
Changes made came from the work of the level directors, mostly rewriting some definitions. #4 being new (mental health excused absence). Committee discussed proposed changes.
- VII. Bullying, Intimidation, Harassment, & Microaggressions –  
These rules are in effect in all school buildings, buses or other vehicles, bus stops, school property or at school district sponsored events or activities.  
Committee discussed proposed changes.
- VIII. Student Discipline –



The committee discussed the dress new proposed dress code. Ms. Patterson shared that many committees spend countless hours crafting the revisions to the dress code to ensure for it to be equitable and gender neutral. Clothing must cover private parts in opaque material (not able to be seen through).

Suggested language last sentence of section B - "Clothing must not disrupt the safety of the learning environment. Ms. Darnell, AP at OEHS, shared that feedback involved a student survey from both high schools. Students are expected to be responsible for managing their personal distractions regarding others' dress.

- IX. Title IX - No substantive changes recommended.
- X. Related Student Discipline Issues – No substantive changes recommended.
- XI. Student Suspension Guidelines – Ms. Patterson will review some minor changes.
- XII. Student Expulsion Guidelines – No substantive changes recommended.
- XIII. Code of Conduct – No substantive changes recommended.

## 6. Law Enforcement Reciprocal Reporting Agreements

Ms. Patterson explained to the committee what reciprocal reporting means. The police department may share information with the school regarding incident's that occur outside of school hours and we in return, would be required to provide information about a student. It's about actionable communication. Threats are the most common.

## 7. Policy Updates

- a. **NEW 8:65** Recording of IEP Proceedings
  - i. The committee asked to remove the work "tape" in the first paragraph and change the wording of "chilling effect" to "may inhibit".
  - ii. Motion was made by Kirsten Coulman, second by Michael Lamonica to accept this new policy with changes as noted and discussed; all in favor
- b. **4:60** Purchases and Contracts (tabled from 01.31.22)
  - i. The committee requested to change the dollar amount for purchases needing board approval (not included in the budget), from \$25,000 to \$20,000, except in an emergency.
  - ii. Motion was made by Craig Gunty, second by Ken Miller, to approve with changes as discussed; all in favor
- c. **4:65** Disposition of District Property (committee request to be reviewed)
  - i. The committee requested this policy for review at the last meeting in order to discuss changing the dollar amount for dispositions of district property to \$20,000 as well. Mrs. Johnson asked if it's district practice to provide a report to the Board anytime something is disposed of. Questions will be asked/answered by Dr. Petzke, Chief Financial Officer.
  - ii. Motion was made by Kirsten Coulman, second by Donna Sawicki, to approve with changes as discussed; all in favor
- d. **6:310** High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students (with suggestions from T&L committee)

