



Oswego Community Unit School District 308
SERVING ALL OR PARTS OF THE COMMUNITIES OF
AURORA, JOLIET, MONTGOMERY, OSWEGO, PLAINFIELD AND YORKVILLE

Policy & Legislative Committee
Oswego East High School, 1525 Harvey Drive, Oswego, IL 60543
Community Room
Monday, October 19, 2020
5:30 pm - 7:00 pm

MEETING MINUTES

1. Meeting called to order at 5:36 p.m. by Board of Education Member and Committee Co-Chair Alison Swanson

Members in Attendance: Andria Baumgartner (remote), Tracy Collander (remote), Kirsten Coulman, Margaret Darnell, Anne Elwood, Craig Gunty, Ken Miller, Robyn Vickers

Board Member and Co-Chairs: Matt Bauman and Alison Swanson

Administrators: Valerie Patterson, Executive Director of Student Services

Recording Secretary: Ursula Coan

Guests in Attendance: None

Members Absent: Aurora Basha, Christopher Heckert

2. Motion was made to approve the March 9, 2020 meeting minutes by Alison Swanson; seconded by Matt Bauman; all were in favor.
3. Review Meeting Norms, BOE Advisory Committee Procedures and OMA Requirements
 - a. Attendance requirements (75% or higher)
 - b. Members serve two-year terms with a maximum any member may serve on a committee being three terms (or six years)
4. PRESS - Issue 103 (March 2020); Issue 104 (June 2020); Issue 105 (August 2020)
5. Footnote/Legal Updates ONLY (Action Item/Group)
 - a. 5:150 Personnel Records
 - b. 5:200 Terms and Conditions of Employment and Dismissal (Legal References/Footnotes) Pulled from 12.02.19 and 03.09.20 Policy Committee Meetings and requested to be reviewed by Maureen Lemon due to the renaming of



the legal reference to Educator Licensed Employees and whether it covered teacher aides. (also in PRESS 105)

Maureen Lemon reviewed: *“Policy 5:200 is under the section ‘Professional Personnel’ and, thus, doesn’t apply to paraprofessionals (they are governed by Policy 5:290).”*

- c. 5:280 Duties and Qualifications
- d. 6:135 Accelerated Placement Program
- e. 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students
 - i. Motion was made by Mrs. Swanson, seconded by Mr. Bauman, to accept changes as noted; all in favor.

6. Policy Updates

- a. 2:105 Ethics and Gift Ban
 - i. Committee members requested #3 in the opening portion be moved and combined with both #12 and #13 in the last section.
 - 3. *No Board member shall engage in any political activity during school board meetings (page 1 of 4)*
 - 12. *Campaigning for any elective office or for or against any referendum questions (page 3 of 4)*
 - 13. *Advertising or promoting any campaign for elective office (page 3 of 4)*
 - ii. Motion was made to accept changes as noted; all in favor.
- b. 2:125 Board Member Expenses
 - i. Motion was made to accept changes as noted; all in favor.
- c. 2:160 Board Attorney
 - i. Motion was made to accept changes as noted; all in favor.
- d. 2:220 School Board Meeting Procedure
 - i. Discussed leaving as is *“Items submitted by School Board Members to the Superintendent of the President shall be placed on the agenda if received at least 96 hours before the scheduled meeting.”* Opposed to *“Any Board member may submit suggested agenda items to the Board President for his or her consideration.”*
 - ii. Motion was made to table policy to get more information; all in favor.
- e. 3:30 Line and Staff Relations
 - i. Motion was made to accept changes as noted; all in favor.
- f. 4:30 Revenue and Investments
 - i. Statement was added page 3 of 5. The statute added to this policy is verbatim *“Sustainable Investing Act, 30 ILCS 238”*.
 - ii. Motion was made to accept changes as noted; all in favor.
- g. 5:35 Compliance with the Fair Labor Standards Act
 - i. Motion was made to accept changes as noted; all in favor.
- h. 5:60 Expenses
 - i. Motion was made to accept changes as noted; all in favor.
- i. 5:120 Employee Ethics: Conduct and Conflict of Interest



- i. Policy was tabled on 03.09.20 at the last Policy & Legislative Committee Meeting to ask Maureen Lemon the question whether special ed TAs who are one-on-one aides can babysit/care for students outside of the school day.
Maureen Lemon: *"The committee may consider adding language to the last paragraph (Outside Employment) that would limit the ability of District employees from tutoring / babysitting / or providing any other outside service for compensation with a student who is in their class, on their roster, on their case load, or otherwise assigned to them for supervision throughout the school day."*
 - ii. The committee would like for Maureen Lemon to add a definition of *"Conflict of Interest"* and remove *"Tutoring ."*
 - iii. Motion was made to accept changes as noted; all in favor.
 - j. 5:220 Substitute Teachers
 - i. Motion was made to accept changes as noted; all in favor.
 - k. 5:330 Sick Days, Vacation, Holidays, and Leaves
 - i. Motion was made to accept changes as noted; all in favor.
 - l. 6:280 Grading and Promotion
 - i. The committee members asked for further discussion on this policy. It will be brought back to the December meeting. Questions can be submitted to Mrs. Patterson so she may gather needed information ahead of the next meeting.
 - ii. Motion was made to accept changes as noted; all in favor.
 - m. 7:70 Attendance and Truancy
 - i. Motion was made to accept changes as noted; all in favor.
 - n. 7:90 Release During School Hours
 - i. Motion was made to accept changes as noted; all in favor.
 - ii. Mrs. Patterson summarized that the policies not addressed this evening (7:340, 7:345, 7:360, 8:10, 8:30, 8:880, 8:110) will be reviewed at the next committee meeting on December 14, 2020.
 - iii. We will hold policy 6:280, bringing a discussion to this group.
 - iv. We will hold policy 2:220, to re visit the 96 hours for Board members to submit an agenda item.
 - v. On policy 2:105 we will combine 3,12 and 13 into one item.
7. Public Comment (3 minutes/each) - none.
8. The meeting was adjourned at 7:18 p.m.; all were in favor.

Next Meeting Date: Monday, December 14, 2020