



Oswego Community Unit School District 308
SERVING ALL OR PARTS OF THE COMMUNITIES OF
AURORA, JOLIET, MONTGOMERY, OSWEGO, PLAINFIELD AND YORKVILLE

Policy & Legislative Committee
District Administration Center, 4175 Route 71, Oswego, IL 60543
Door 2 – Room 61
Wednesday, October 20, 2021
5:30 pm - 7:00 pm

MEETING MINUTES

1. Meeting called to order at 5:34 p.m. by Board of Education Member and Committee Co-Chair Alison Swanson

Members in Attendance: Kirsten Coulman, Margaret Darnell, Scott DeMatteis, Craig Gunty, Michael Lamonica, Dr. Patti Marcinko, Donna Sawicki, Megan Tommer, Robyn Vickers

Board Member and Co-Chairs: Jennifer Johnson (arrived at 5:39pm) and Alison Swanson

Administrators: Valerie Patterson, Executive Director of Student Services

Recording Secretary: Ursula Studer

Guests in Attendance: None

Members Absent: Anne Elwood, Christopher Heckert, Christina Massat, Ken Miller

2. Mrs. Patterson welcomed the new members and everyone introduced themselves.
3. The Board Advisory Committee Procedures as well as the OMA requirements were reviewed.
 - a. Attendance requirements (75% or higher)
 - b. Members serve two-year terms with a maximum any member may serve on a committee being three terms (or six years)

Ms. Studer shared that the Attorney General's website was under construction and the OMA training can not be done at this time. She will share the link with our new committee members as soon as it is available.

The committee was presented with the scheduled dates for this year and informed of the possibility that more dates needed to be added.



4. It was noted that Kirsten Coulman arrived late and was virtually present at the March 22nd meeting and the final minutes will reflect that. Motion was made to approve the March 22, 2021 meeting minutes by Alison Swanson, seconded by Craig Gunty; all in favor.
5. PRESS Issue 107 – Mrs. Patterson explained that we receive this document from the Illinois Association of School Boards (IASB). This publication informs us of the suggested changes, policies to be reviewed and legal updates that need to be made. With the next PRESS issue, we are expecting an unusual amount of policies for review. We hope to receive it in time to draft the changes and hold our meeting as scheduled on December 13th. We might need to change that date and/or add additional meeting dates depending on the amount of policies we have.
6. Legal References/Cross Reference Updates (Consent) only
Motion was made by Alison Swanson, seconded by Robyn Vickers, to accept the legal references/updates on policies, 1:10, 2:20, 3:30, 5:30, 6:170, 7:230; all in favor
7. Policy Updates
Policies will be out of order since four of them are time sensitive.
 - a. 5:10 Equal Employment Opportunity and Minority Recruitment
 - i. Motion was made by Alison Swanson, seconded Robyn Vickers, to accept changes as noted; all in favor
 - b. 6:145 Migrant Students
 - i. The committee asked for clarification on “informal” technology. The answer will be sent by email.
 - ii. Motion was made by Alison Swanson, seconded by Robyn Vickers, to accept changes as noted; all in favor
 - c. 6:235 Access to Electronic Networks
 - i. Committee members requested periods instead of a semi colon after 1. and 2. in the first paragraph; and to make a change under Acceptable Use from “District computers” to “District devices”.
 - ii. Motion was made by Alison Swanson, seconded by Margaret Darnell, to approve with suggested changes; all in favor.
 - d. 6:260 Complaints about Curriculum, Instructional Materials, and Programs
 - i. Motion was made by Alison Swanson, seconded by Dr. Marcinko, to accept changes as noted; all in favor.
 - e. 1:20 District Organization, Operations, and Cooperative Agreements
 - i. Committee asked to add Superintendent “or designee” on third line
 - ii. Committee asked what type of programs (line 7). Board Attorney will be consulted on that and if not accepted at the Board level, it will be brought back to the committee for further discussion.



- iii. Motion was made by Alison Swanson, seconded by Robyn Vickers, to approve with suggested change; all in favor
- f. 1:30 School District Philosophy
 - i. Committee members questioned the first paragraph, asking if Envision 308 should be tied to this instead. Mrs. Patterson will refer this question to the Associate Superintendent, Mrs. Dahlquist and policy will be brought back to the committee at the next meeting.
- g. 2:10 School District Governance
 - i. Motion was made by Alison Swanson, seconded by Craig Gunty, to accept changes as noted; all in favor.
- h. 2:30 School Board Elections
 - i. Motion was made by Alison Swanson, seconded by Robyn Vickers, to accept changes as noted; all in favor.
- i. 2:130 Board – Superintendent Relationship
 - i. Committee requested for Board Attorney to change the wording in the first paragraph. Provide the legal content necessary in a more comprehensible format.
 - ii. Motion was made by Alison Swanson, seconded by Megan Tommer, to approve with discussed changes.
- j. 2:240 Board Policy Development
 - i. Committee requested for language under Policy Development to be changed to include “that any suggestions made to the Superintendent or the Board President, must be shared with the entire Board”. Could a submittal form/process be created?
Mrs. Patterson stated that she will seek Board Attorney input.
Policy will be brought back to committee with changes at the next meeting.
- k. 6:100 Using Animals in the Educational Program
 - i. Fix Spelling Animal/Experiments
 - ii. Motion was made by Alison Swanson, seconded by Robyn Vickers, to accept changes as noted; all in favor.
- l. 6:160 English Language Learners
 - i. Motion was made by Alison Swanson, seconded by Megan Tommer, to accept changes as noted; all in favor.
- m. 6:255 Assemblies and Ceremonies
 - i. Motion was made by Margaret Darnell, seconded by Alison Swanson, to accept changes as noted; all in favor.
- n. 7:220 Bus Conduct
 - i. Motion was made by Alison Swanson, seconded by Kirsten Coulman, to accept changes as noted; all in favor.
- o. 7:280 Communicable and Chronic Infectious Disease



- i. Motion was made by Craig Gunty, seconded by Ali Swanson, to accept changes as noted; all in favor.
 - p. 8:90 Parent Organizations and Booster Clubs
 - i. Add "t" to say meet under 1. second line
 - ii. Mrs. Patterson will work with Margaret Darnell on the piece of "assist specific sports" to get clarification and more information on Booster clubs. Board Attorney will then be consulted. Policy will be brought back to committee with changes at the next meeting.
- 8. Public Comment (3 minutes/each) - none.
- 9. The meeting was adjourned at 7:05 p.m.; all were in favor.

Next Meeting Date: Monday, December 13, 2021