



Oswego Community Unit School District 308
SERVING ALL OR PARTS OF THE COMMUNITIES OF
AURORA, JOLIET, MONTGOMERY, OSWEGO, PLAINFIELD AND YORKVILLE

Policy & Legislative Committee
4175 Route 71, Room 61, Oswego, IL 60543
Monday, December 2, 2019
5:30 pm - 7:00 pm

MEETING MINUTES

1. Meeting called to order at 5:33 p.m. by Board of Education Member and Committee Co-Chair Alison Swanson.

Members in Attendance: Alexa Backus, Andria Baumgartner, Tracy Collander, Kirsten Coulman, Margaret Darnell, Nicole Fader (did not sign in), Ashley Guerra (did not sign in), Craig Gunty (did not sign in), Christopher Heckert, Ken Miller, Valerie Patterson, Robyn Vickers.

Board Member and Co-Chairs: Matt Bauman and Alison Swanson.

Administrators: Faith Dahlquist, Associate Superintendent for Educational Services; Dr. John Sparlin, Superintendent for Schools.

Recording Secretary: Cindi Krachtus.

Guests in Attendance: None.

Members Absent: Aurora Basha, Samantha Bowman, Anne Elwood,

2. Motion was made to approve the October 28, 2019 meeting minutes by Alison Swanson; seconded by Kirsten Coulman; all were in favor.
3. Legislative Update (Dr. Sparlin)
 - a. Dr. Sparlin presented an update of legislation since last meeting:
 - i. Testimony at Illinois State Board of Education meeting given at State conference
 - ii. Capital Development Grant - The first task force committee meeting was held; mixed reviews held regarding using funds for new developments in 2019 or being retroactive back to 2004. Next steps: sending letter to committee members; giving public comment at their next meeting to share SD 308's story.
4. PRESS - Issue 102 (October 2019)
 - a. No longer be printing for meeting.
 - b. Team of attorneys for what school districts should do; most school districts accept these policies verbatim.



5. Footnote/Legal Updates ONLY (Action Item/Group)
- a. 2:250 Access to District Public Records (Footnotes)
 - b. 3:50 Administrative Personnel Other Than the Superintendent (Cross References/Footnotes)
 - c. 4:40 Incurring Debt (Footnotes)
 - d. 4:110 Transportation (Footnotes)
 - e. 4:140 Waiver of Student Fees (Footnotes)
 - f. 4:150 Facility Management and Building Programs (Legal References/Footnotes)
 - g. 4:170 Safety (Footnotes)
 - h. 4:175 Convicted Child Sex Offender; Screening; Notifications (Footnotes)
 - i. 5:100 Staff Development Program (Legal References/Footnotes)
 - j. 5:125 Personal Technology (Cross References/Footnotes)
 - k. 5:150 Personnel Records (Legal References/Footnotes)
 - l. 5:200 Terms and Conditions of Employment and Dismissal (Legal References/Footnotes)
 - m. 5:220 Substitute Teachers (Legal References/Footnotes)
 - n. 5:260 Student Teachers (Legal References/Cross References/Footnotes)
 - o. 6:15 School Accountability (Footnotes)
 - p. 6:20 School Year Calendar and Day (Legal References/Cross References/Footnotes)
 - q. 6:180 Extended Instructional Programs (Legal References/Footnotes)
 - r. 6:210 Instructional Materials (Footnotes)
 - s. 6:270 Guidance and Counseling Program (Legal References/Cross References/Footnotes)
 - t. 6:310 High School Credit for Non-district Experiences; Course Substitutions; Re-Entering Students (Cross References/Footnotes)
 - u. 6:320 High School Credit for Proficiency (Legal References/Footnotes)
 - v. 7:190 Student Behavior (Footnotes)
 - w. 7:200 Suspension Procedures (Legal References/Footnotes)
 - x. 7:290 Suicide and Depression Awareness and Prevention (Footnotes)
 - i. Motion was made by Margaret Darnell to approve the above policies as presented except for Policy 5:200 which is being pulled for review regarding the legal reference renaming of Educator Licensed Employees and who that covers; all were in favor.
6. Policy Updates
- a. 2:20 Powers and Duties of the School Board; Indemnification
 - i. Add "p" to "report" in first red-lined edit.
 - ii. Policy accepted with changes as noted.
 - b. 2:70 Vacancies on the School Board - Filling Vacancies
 - i. Policy accepted with changes as noted.
 - c. 2:100 Board Member Conflict of Interest
 - i. Policy accepted with changes as noted.
 - d. 2:105 Ethics and Gift Ban
 - i. Change "souse" to "spouse" on page 4.



- ii. Change “vise” to “vice” (also on page 4).
 - iii. Policy accepted with changes as noted.
- e. 2:110 Qualifications, Term, and Duties of Board Officers
 - i. Policy accepted with changes as noted.
- f. 2:140 Communications To and From the Board (Policy tabled at the 10.28.19 Policy Meeting)
 - i. Policy accepted with changes as noted.
- g. 2:200 Types of School Board Meetings
 - i. Policy accepted with changes as noted.
- h. 2:220 School Board Meeting Procedure
 - i. Policy accepted with changes as noted.
- i. 2:230 Public Participation at School Board Meetings and Petitions to the Board (Policy tabled at the 10.28.19 Policy Meeting)
 - i. Add “the” prior to the word “end” in paragraph starting with “Complete a Public Comment Card and submit it...” “prior to the end of public comment section during...”
- j. 2:260 Uniform Grievance Procedure
 - i. Fix formatting on first page.
 - ii. Policy accepted with changes as noted.
- k. 4:20 Fund Balances (Policy tabled at the 10.28.19 Policy Meeting)
 - i. “Calculated under the Illinois State Board of Education’s School District Financial Profile” is the long way of saying revenue minus operating fund. It represents a more exact funding figure and can be found outlined on the ISBE website.
 - ii. Finance and Facilities committee would like to have it changed to 20% (not 15%) - which would equate to putting aside more money.
 - iii. Add “upon” after “drawing” in the last line of the first paragraph.
 - iv. Policy accepted with changes as noted.
- l. 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition (RENAMED)
 - i. Cross off “of medical cannabis” from end of No. 3 “Distribution, consumption, possession, use....”
 - ii. Change “devise” to “device” in last line on page 2, paragraph starting “E-Cigarette is short for electronic cigarette...”
 - iii. Add “of” after “use” in second sentence under heading “E-Cigarette, Tobacco, and Cannabis Prohibition”.
 - iv. Policy accepted with changes as noted; however, Policy Committee is requesting that this policy be brought back for further discussion after review of footnotes and inquiring of Maureen Lemon what is being referenced when they reference Policy 8:30 under E-Cigarette, Tobacco, and Cannabis Prohibition.



- m. 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers (IASB Recommended)
 - i. Capitalize "Federal"
 - ii. Policy accepted with changes as noted.
 - n. 6:65 Student Social and Emotional Development
 - i. Remove "d" from incorporated in second paragraph, first sentence.
 - ii. At end of second paragraph, delete "toil" and format "Learning Standards include three goals for students:" to become a paragraph/heading, and remove one of the colons.
 - iii. Policy accepted with changes as noted.
7. Public Comment (3 minutes/each) - none.
8. The meeting was adjourned at 6:58; all were in favor.

Next Meeting Date: Monday, March 9, 2020