

General Personnel

Court Duty

Jury Duty

The District will pay full salary during the time a licensed employee is absent due to jury.

The District will deduct the court duty remuneration, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least 5 days' prior notice of pending jury duty to the District.

Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court.

LEGAL REF: 105 ILCS 5/10-20.7.
705 ILCS 305/4.1, Jury Act

Revised: February 10, 2014
Adopted: March 10, 2014
Revised: September 26, 2022
Adopted: October 11, 2022