

High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students**Credit for Non-District Experiences**

Subject to approval from the Superintendent or designee, a student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if;

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program.

The superintendent or designee will ensure that the District complies with State law requirement for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the

District;

3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced Placement Computer Science

The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for Physical Education.

A student in grades 9-12, unless otherwise stated, may submit a written request with as much specificity as possible to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit.
2. Enrollment in a Reserve Officers Training Corps. (ROTC) program sponsored by the District.
3. Ongoing participation in an *interscholastic* or *extracurricular athletic program*. *Interscholastic* or *extracurricular program* is defined as an organized school-sponsored or school-sanctioned activity for students that is not part of the curriculum, not graded, not for credit, generally takes place outside of the school's typical instructional hours, and is under the direction of a coach, athletic director, or band leader.
4. Enrollment in academic classes that are required for admission to an institution of higher learning, (student must be in the 11th or 12th grade). or
5. Enrollment in academic classes required for graduation from high school, provided that failure to take such classes would result in the pupil being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer Service Credit.

A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies. The Superintendent or designee shall implement the volunteer service credit program to ensure student enrichment, educational growth, and personal welfare.

Community College Classes

A student who successfully completes community college courses may receive high school credit, provided:

1. The student is a junior or senior in good academic standing;
2. The course is not offered in the high school curriculum;
3. The course is approved in advance by the student's guidance counselor and the High School Principal; and
4. The student assumes responsibility for all fees.

A maximum of 6 units of credit may be counted toward the requirements for a student's high school graduation.

Dual Credit Courses

Dual Credit Courses are those courses within the High School curriculum that allow students to earn both high school and Community College credit for the same course. Financing for tuition for Dual Credit Courses offered at the High School level will be determined under two distinct course categories: State Funded and Non-State Funded.

1. Tuition for Dual Credit Courses which are approved for State reimbursement funding will be provided by the district.
2. Tuition for Dual Credit courses which are not approved for State reimbursement funding will be paid for by the student.
3. All books and fees for both State funded and Non-State funded Dual Credit Courses will be paid for by the student.
4. Dual Credit Courses offered at the High School level and taught by High School Staff are not subject to tuition fees.

LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2- 3. 142, 5/2-3.175, 5/10-22.43a,
5/27-6, 5/27-22.3, and 5/27-22.05.
110 ILCS 27/, Dual Credit Quality Act.
23 Ill. Admin. Code § 1.425(e), 1.440(f), 1.470(c), and Part 255.

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements),
6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student
Transfers to and from Non-District Schools), 7:260 (Exemption from Physical
Activities)

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