

Community Relations

Recording of IEP Proceedings

OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308 shall comply with the provisions of the Individuals With Disabilities Education Improvement Act of 2004 (IDEA) when convening all IEP proceedings. It is OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308's policy not to allow the audio or video recording of an IEP proceeding as such a recording may inhibit open communication between members of the IEP Team.

OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308 will make an exception to its standard policy for a parent or guardian with a disability or special circumstance who requires an audio recording to understand the IEP or the IEP process or to implement other parental rights under IDEA. A parent/guardian with a disability or special circumstance can request to use their own recording device to audiotape an IEP proceeding by completing the "[Request to Audio Record IEP Proceeding](#)" at least 48 hours before the scheduled IEP proceeding, verifying that the proceeding is being audio taped to assist the parent/guardian in understanding the proceeding and that the use of the tape recording of the IEP proceeding is limited to that purpose and that the recording may not be re-broadcast to parties other than the parents/guardians, the parents'/guardians' advocates, the student or district officials. The audio tape may not be released to third parties and may not be used for any commercial purpose. The form should be submitted to [NAME] , Special Education Coordinator. OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308 may deny the request to audio tape if OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308 is able to provide alternative accommodations for the parent/guardian that allows him/her to reasonably understand the IEP or the IEP Process.

If a parent or guardian is permitted to audio tape an IEP proceeding, OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308 reserves the right to also audio tape the proceeding. Any audio tapes maintained by OSWEGO COMMUNITY UNIT SCHOOL DISTRICT 308 shall be considered an educational record within the meaning of the Family Rights and Privacy Act, 20 U.S.C. § 1232(g).

New Policy: March 21, 2022
Approved: April 11, 2022