

January 25, 2019

## Good Afternoon SD 308 Family!

Each Friday we will provide you with a quick list of important announcements, personnel information, awards, and shout outs! You can review past editions on the intranet under the Communications tab. **Thank you for sending in article ideas**...submit content for future Friday Updates to: communications@sd308.org.

#### Kindness is Contagious...Pass It On!

Pass It On is a new way to send a shout out or thank you to any SD 308 staff member. Every day there are staff members doing great things for students, co-workers, parents, and our community, let's start recognizing these acts of kindness, big or small!

With the Pass It On system, you can take a few seconds to submit a note of recognition to someone in your SD 308 family. These notes will be printed on a note card and delivered twice a month to the main office at the building the recipient works in. Notes can be signed from an individual, team, or left anonymous.

Kindness is contagious, so we encourage you to Pass It On! To send a Pass It On, visit www.sd308.org/PassItOn

#### **Thompson Care Closet**

Thanks to the generosity of staff and community, the Thompson Care Closet is now a valuable resource to provide relief to students and their families experiencing hardships due to food insecurity, lack of weather appropriate clothing, basic hygiene supplies, school supplies, etc. This is a FREE resource offered to all students with the intent to share with those who truly cannot purchase them on their own. Since opening in late November, the Care Closet has been used more than 40 times and has distributed 260+ items to students.

Thompson Care Closet committee members are Kathy Sommerfield, Corrie Folley, Danielle Schikora and Sue Hearne. If interested in donating to the Thompson Care Closet, please contact Corie Folley, School Counselor at <a href="mailto:cfolley@sd308.org">cfolley@sd308.org</a> or (630) 636-2615.

## **Communities vs. Cancer Hoops for Hope**

This event which is hosted by Oswego High School is tomorrow (Saturday, January 26) from 9am-6pm at Oswego High School and raises money and awareness for pediatric cancer. All proceeds benefit <u>Cal's Angels</u>. The 9th Annual Communities vs.Cancer features games between Oswego and Yorkville High Schools, raffles, bake sale, silent auction, games and activities, a blood drive <u>(click here to make an appointment)</u>, and more. For more information, <u>click here.</u>

#### 11th Annual International Fest 2019

This annual event is sponsored by M.O.S.A.I.C. (Many Outstanding Students Appreciating Individuality and Culture). International Fest is a yearly event celebrating various cultures through a themed reception, cultural performances, and interactive fun. Everyone in the community is welcome to attend with the purpose of sharing culture and language with the students, families and members of SD 308. The event is being held on February 1st from 6pm-8pm. For more information, click here.

#### **Huntington Learning Center - Hiring Part-Time Teachers**

Huntington Learning Center currently has openings for part-time teachers (special education, elementary school and high school). Please <u>click here</u> for flyer. They offer flexible hours, competitive hourly rate, and paid training! Four-year degree required. Recent grads, current teachers and retired professionals are encouraged to apply by email at <u>oswegoil@hlcmail.com</u>.

# ACE (American College of Education) - Tuition Grant

American College of Education, through the ACE Partnership Grant Program, is offering all employees of Oswego Community School District 308 grant assistance to those pursuing any program at ACE. ACE offers completely independent learning through 100% online courses. For more information, click here for flyer.

#### **H&R Block Coupon Flyer**

H&R Block is offering special offers for SD 308 Employees and Staff. Take a look at the available offers here that are available.

# Office Depot - We ♥ Rewarding Teachers Like You

Office Depot is offering special savings just for you -- 20% back on your qualifying purchase (in store only). Present coupon (located here), teacher ID card & member # at checkout (join the free rewards program online). Expires 2/28/19.

#### **Google Docs - Keyboard Shortcuts**

Ctrl + zUndo

Ctrl + f Find

Ctrl + Enter Insert page break

Ctrl + aSelect all

#### **Website Accessibility - Headings**

By using headings in your documents, you can design sections and sub-sections for your documents. Headers help individuals navigate and comprehend content, and are essential for screen readers. \*Always choose "Heading 1" for main headings, "Heading 2" for section headings, "Heading 3" for subsection headings, etc. "Normal" is used for paragraphs.

## Google Docs:

- > Select your heading
- Choose the appropriate "Heading" from the "styles" tab
- Re-adjust font, font size, font color (if needed)

## Word Docs:

- > Select your heading
- > Choose the appropriate "Heading"
- Re-adjust font, font size, font color (if needed)