

SD308 | FRIDAY UPDATE

January 31, 2020

SD 308 Family! We Got This!

Each Friday we will provide you with a quick list of important announcements, personnel information, awards, and shout outs! **Please submit** content for Friday Updates to: communications@sd308.org.....thank you!

Pass It On! is a way to send a shout out, a thank you, or a note of gratitude to any SD 308 staff member. To send a Pass It On! to a peer..... visit www.sd308.org/PassItOn.

Referendum 2020

Information regarding the referendum, a tax calculator, a link for asking questions and more can be found at www.sd308.org/referendum. [Employee Resources for the Referendum](#) can be found on the intranet under the communications tab.

Alumni Hall of Distinction

Do you know someone who graduated from OHS or OEHS at least 10 years ago who have distinguished themselves beyond their high school years through significant accomplishments or service to others? If so, then consider [nominating](#) them to be inducted into the Alumni Hall of Distinction. Complete information regarding event details can be found [here](#).

Keeping Well This Winter

U.S. Centers for Disease Control encourages everyone to use these tips to help prevent the spread of germs and sickness this winter: thoroughly wash hands for at least 20 seconds; use hand sanitizer when soap and water is not available; disinfect surfaces, cover your nose and mouth with a tissue or cloth when sneezing; stay away from sick people, and stay home if you, yourself, are sick.

Universal Availability Notice

Under the terms of the IRS non-discrimination rule called "[Universal Availability](#)" employers sponsoring a 403(b) Plan are required to notify all eligible employees of their right to participate by making voluntary payroll contributions in the Plan. In most cases, "all eligible employees" are defined as all W-2 employees. This formal notification is required to be made a minimum of once a year. Eligible employees may begin participation in the Plan at any time. You may access further information by visiting www.omni403b.com.

Huntington Learning Center - Part-Time Teachers Needed

Immediate openings for Special Education, Elementary School and High School part-time teachers. For more information, [click here](#).

WORTH REPEATING FROM LAST FRIDAY UPDATE:

Retirement and 25-Years in SD 308

Congratulations to individuals retiring and celebrating 25 years in SD 308. For more information, [click here](#).

BlueCross BlueShield of Illinois - New Member Special: Join the Fitness Program and Pay No Fee in February

To snag your free enrollment, log in to bcbsil.com and search for the Fitness Program under Quick Links. You will need to enter the code "fit4feb" during enrollment to join for free before February 29. No long-term contract. Pay only \$25 per member per month thereafter. For more information, [click here](#).

Volunteers for Mobile Food Pantry

Long Beach Elementary School will be hosting the Northern Illinois Food Bank's Mobile Food Pantry, sponsored by Caterpillar, on Wednesday, February 26th from 4:45-6:15pm. [Please help spread the word](#): food is free to low-income neighbors in need and distributed on a first-come, first served basis, while supplies last. Individuals are asked to bring bags or boxes to package their food in. Volunteers are needed to help sort food and carry for recipients. If you are interested in helping, please email Elizabeth Palatine epalatine@sd308.org.

iVision

Information to assist you with logging into iVision, filling out expense reimbursements, Pcard Coding procedures, Purchasing Procedures and more can be found on the Intranet under the Finance tab. Any questions regarding using the software is to be directed to ivhelp@sd308.org.

KendallCounty NOW - Amazing Teacher of the Month Award

Is there a Teacher that's the "apple" of your eye? Nominate them to be a Record Newspapers Teacher of the Month! Each month until April 2020 you can nominate a teacher. Once a teacher has been nominated, he/she will remain in the pool for the duration of the contest. [Click here](#) to learn more and to nominate someone today!

TRS and SD 308 Offering Telephone Counseling Sessions

Telephone sessions are being offered to TRS members planning to retire within the next five years, those wishing to obtain information about retirement benefits, and/or receive answers to questions regarding individual TRS record may participate at no cost with no need to travel. To arrange a telephone conference, contact AnneMarie Calpin at acalpin@sd308.org to request a telephone conference form. Submit your form to AnneMarie Calpin by February 12, to set up your 15 minute conference with a TRS benefits counselor. Conferences will be held March 3, from 9 AM to 4:15 PM. The district will notify you of your scheduled appointment time. TRS will mail a packet of information to you prior to the conference. A TRS counselor will call you to discuss this information at your scheduled appointment time. Please have your packet with you when the counselor calls.

As a reminder - All Friday Updates can be found on the Intranet under the Communications Tab

The measure of who we are is what we do with what we have. -Vince Lombardi