



April 10, 2015
Robyn Vickers

Re: FOIA Request received March 20, 2015 FOIA ID #15-14

Dear Ms. Vickers:

This letter will serve as Community Unit District 308's response to your request under the Freedom of Information Act (5ILCS 140/1 et seq.), which sought documents, emails or communications between the National PTA and/or the Illinois PTA and any of the following District personnel: Dr. Matthew Wendt, Dr. Paul O'Malley, Dr. John Sparlin, Dr. Judith Minor, Kristen Bonie, Dr. Brenda Dixon, Rosemary Gonzalez-Pinnick, Brian Graves, Julie Lam, Jamie Max, Melissa McDowell, Tim Neubert, Valerie Patterson, Mary Redding, Sherry Reynolds-Whitaker, Jeffrey Ryder, Dr. Kellie Sanders, Roxana Sanders, Dr. Lisa Smith, Theresa Ulrich, Eric Watt, or Andrea Wiaduch between July 1, 2013 and today. Attached are the documents responsive to your request.

Certain documents have been withheld because they are exempt from disclosure pursuant to 5 ILCS 140/7(1)(f). The withheld documents are unreleased drafts of documents.

The decision to partially deny your request was made by Victoria R. D'Aleo, Freedom of Information Officer, with the assistance of counsel. Should you believe that this decision was in error, you may ask the Illinois Attorney General's Public Access Counselor (PAC) to review this decision concerning your records request, by submitting a Request for Review to the PAC by electronic mail or U.S. mail after this denial of your request. A Request for Review by the PAC should be directed to Public Access Counselor, Office of the Illinois Attorney General, at 500 S. 2nd Street, Springfield, IL 62706, publicaccess@atg.state.il.us. The PAC's telephone number is (217) 558-0486.

To promote district transparency and assist others who may have a similar question, this responsive document will be posted online on the district's website. To access it, go to www.sd308.org and select *Our District > Freedom of Information Act Request > FOIA Request Responses*, then select *FOIA ID #15-14*.

Please be advised that to comply with your FOIA request, the District incurred the expense of **\$1373.03**, comprised of the cost of labor and resources used to search for, retrieve, examine and review records responsive to your request. You are legally not required to reimburse the District for the amount incurred.

Please let me know if you have additional questions. Thank you.

A handwritten signature in black ink that reads "Victoria R. D'Aleo".

Victoria R. D'Aleo
Freedom of Information Officer

From: Brian Graves <bgraves@sd308.org>
Sent: Monday, January 26, 2015 6:37 PM
To: Jeni Collura
Subject: Re: PTA/Boulder Hill

OK.

I'm home sick. May not be feeling well tomorrow, but if I do I will give you a quick call late morning.

On Mon, Jan 26, 2015 at 6:42 PM, Jeni Collura <[REDACTED]> wrote:
Yes, I'm available tomorrow morning (1/27).

From: bgraves@sd308.org
Date: Mon, 26 Jan 2015 17:29:14 -0600
Subject: Re: PTA/Boulder Hill
To: [REDACTED]

I have a communications for PTA/PTO's I'm working on, may want some feedback from you. Are you free tomorrow or Wednesday to talk?

On Fri, Oct 17, 2014 at 12:52 PM, Jeni Collura <[REDACTED]> wrote:
Mr. Graves,

As per our phone conversation regarding the PTA, I am the PTA President for Boulder Hill Elementary. I can be reached at [REDACTED] or [REDACTED]

I look forward to hearing how the National PTA can help our district!

Thank you,
Jeni Collura

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Brian Graves Sr., M.A.

Director of Communications and PR
Community Unit School District 308

4175 Route 71
Oswego, IL 60543
630-636-3660 (office)

Email: bgraves@sd308.org

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Brian Graves Sr., M.A.
Director of Communications and PR
Community Unit School District 308
4175 Route 71
Oswego, IL 60543
630-636-3660 (office)

Email: bgraves@sd308.org

From: Jeni Collura <[REDACTED]>
Sent: Monday, January 26, 2015 4:43 PM
To: Brian Graves
Subject: RE: PTA/Boulder Hill

Yes, I'm available tomorrow morning (1/27).

From: bgraves@sd308.org
Date: Mon, 26 Jan 2015 17:29:14 -0600
Subject: Re: PTA/Boulder Hill
To: [REDACTED]

I have a communications for PTA/PTO's I'm working on, may want some feedback from you. Are you free tomorrow or Wednesday to talk?

On Fri, Oct 17, 2014 at 12:52 PM, Jeni Collura [REDACTED] > wrote:
Mr. Graves,

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Thank you,
Jeni Collura

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Brian Graves Sr., M.A.
Director of Communications and PR
Community Unit School District 308
4175 Route 71
Oswego, IL 60543
630-636-3660 (office)

Email: bgraves@sd308.org

From: Brian Graves <bgraves@sd308.org>
Sent: Monday, January 26, 2015 3:29 PM
To: Jeni Collura
Subject: Re: PTA/Boulder Hill

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Jeni Collura

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Community Unit School District 308
4175 Route 71
Oswego, IL 60543
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Email: bgraves@sd308.org

From: jdonovan@illinoispta.org
Sent: Wednesday, December 03, 2014 12:33 PM
To: Brian Graves
Cc: jdonovan@illinoispta.org
Subject: Checking In
Attachments: Oswego Charter Meeting Draft Agenda.doc; Dear District 308 Parent Leader.doc

Hi Brian,

Happy Wednesday. hope this email finds you well.

I just wanted to follow up to the email below I sent a few weeks back. I hadn't heard anything so just wanted to make sure all was well and to get a progress report. Assuming you have sent the letter to your building principals as well as your PTA/PTO presidents.

I look forward to hearing from you with a status update. And let me know if there is anything I can do to help out with any part of this.

Looking forward to your reply.

Jean

----- Original Message -----

Subject: Two items for your review

From: <jdonovan@illinoispta.org>

Date: Tue, November 18, 2014 7:31 am

To: "Brian Graves" <bgraves@sd308.org>

Cc: jdonovan@illinoispta.org

Good Morning Brian,

As promised, I am forwarding on two documents for your review. The first one is the updated presidents letter with the newly added piece including a request for input on the January meeting date. I also just tweaked it a bit otherwise and like this newer version better. The second attached item is the draft meeting agenda. Look it over and see if you think I missed anything. In both cases, I kept the documents clean without any additional artwork and just included a border. I do recommend you add in your district brand at the bottom of each.

As far as dates to meet with your district administrators, I am free anytime the week of December 8th (except the morning of the 9th) and am wide open the week of December 15th. Let me know what dates might work with your group. Thanks again for making this opportunity available.

Let me know what else you might need in the short term here. I know you and I will be talking again once you hear back from your presidents with those dates. One other thought: Would it help to have people RSVP their meeting preference date and time to me? Just one less thing you need to track. Just wanted to throw that out there if that would help you out. If so, just add a sentence to the end of the letter with my name and email address and people can reply to me.

Thanks and keep in touch with any new information and updates as well as that December administrator meeting date.

Jean

From: jdonovan@illinoispta.org
Sent: Tuesday, November 18, 2014 6:31 AM
To: Brian Graves
Cc: jdonovan@illinoispta.org
Subject: Two items for your review
Attachments: Oswego Charter Meeting Draft Agenda.doc; Dear District 308 Parent Leader.doc

Good Morning Brian,

As promised, I am forwarding on two documents for your review. The first one is the updated presidents letter with the newly added piece including a request for input on the January meeting date. I also just tweaked it a bit otherwise and like this newer version better. The second attached item is the draft meeting agenda. Look it over and see if you think I missed anything. In both cases, I kept the documents clean without any additional artwork and just included a border. I do recommend you add in your district brand at the bottom of each.

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Thanks and keep in touch with any new information and updates as well as that December administrator meeting date.

Jean

From: jdonovan@illinoispta.org
Sent: Wednesday, November 12, 2014 8:21 AM
To: Brian Graves
Cc: jdonovan@illinoispta.org
Subject: Principal and parent letters
Attachments: Dear District 308 Parent Leader.doc; Dear District 308 Principals.doc

Good Morning,

Attached are two sample letters you may wish to consider sending to your principals and parents. We can discuss these when we talk at 12:30. I will finish up work on the timeline and other items we referenced and that email will be forthcoming shortly.

Jean