



March 1, 2016

Helen Kavlock
Oswego, IL

VIA EMAIL – ckavlock@att.net

Re: FOIA Request Dated February 24, 2016 and received February 25, 2016
Subject: A request for the Comprehensive Plan for school year 2016-2017 filed with ISBE

Dear Ms. Kavlock:

This letter will serve as Community Unit School District 308's response to your February 24, 2016 request under the Freedom of Information Act (5 ILCS 140/1 et seq.), in which you asked for the above referenced information. The information responsive to your request may be accessed by typing within your browser the following URL address <http://www.sd308.org/Page/16576>; or by doing a search for "Comprehensive Plan" on our SD308 website.

To promote district transparency and assist others who may have a similar question, this responsive document will be posted online on the district's website. To access it, go to www.sd308.org and select *Our District > Freedom of Information Act Request > FOIA Request Responses*, then select *FOIA ID #16-7*.

Please be advised that to comply with your FOIA request, the district incurred the expense of **\$88.09** comprised of the cost of labor and resources used to search for records responsive to your request. You are not legally required to reimburse the district for the amount incurred.

Please let me know if you have additional questions. Thank you.

A handwritten signature in black ink, appearing to read "Brian Graves".

Brian Graves
Freedom of Information Officer