



June 13, 2017

James Petrungaro  
Scariano, Himes and Petrarca  
Two Prudential Plaza  
180 North Stetson, Suite 3100  
Chicago, IL 60601

VIA EMAIL —jpetrungaro@edlawyer.com

Re: FOIA Request Dated June 29, 2017 and received July 1, 2017

Subject: Request records that relate to a former employee, Noel Drain (SSN: xxx-xx-7068) be disclosed to Scariano, Himes and Petrarca..

1. Any letters, memoranda, correspondence, notices, publicly available board meeting minutes or other records pertaining to any "non-renewal" of Ms. Drain as an employee;
2. Other than records provided in response to the request(s) above, any letters, memoranda, correspondence, notices, publicly available board meeting minutes or other records pertaining to any termination of Ms. Drain as an employee;
3. Other than records provided in response to the request(s) above, any letters, memoranda, correspondence, notices, publicly available board meeting minutes or other records pertaining to the denial of tenure to Ms. Drain as an employee; and,
4. Other than records provided in response to the request(s) above, any letters, memoranda, correspondence, notices, publicly available board minutes or other records pertaining to any notice of resignation delivered to your School District from Ms. Drain, including any resignation or separation agreements.

Dear Mr. Petrungaro:

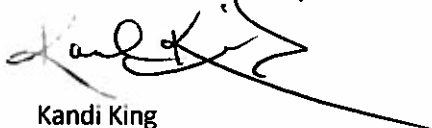
This letter will serve as Community Unit School District 308's response to your May 24, 2017 request under the Freedom of Information Act (5 ILCS 140/1 et seq.), in which you asked for the above referenced information. The information responsive to your request is referenced below.

To promote district transparency and assist others who may have a similar question, this responsive will be posted online on the district's website. To access it, go to [www.sd308.org](http://www.sd308.org) and select *Our District > Freedom of Information Act Request > FOIA Request Responses*, then select *FOIA ID #17-15*.

- Ms. Noel Drain was a substitute teacher and her continued employment was not subject to a notice of a non-renewal. Additionally, she would not be eligible for tenure.

Please be advised that to comply with your FOIA request, the district incurred the expense of \$286.16 comprised of the cost of labor and resources used to search for records responsive to your request. You are not legally required to reimburse the district for the amount incurred.

Please let me know if you have additional questions. Thank you.



Kandi King  
Freedom of Information Officer