



September 20, 2017

Kelli Imploa
Aurora, IL

VIA EMAIL – kelli@crescolabs.com

Re: FOIA Request Dated September 11, 2017 and received September 12, 2017

Subject: A request for an electronic copy of the discipline power point that was shown on the first day of school at Oswego East High School

Dear Ms. Imploa:

This letter will serve as Community Unit School District 308's response to your September 12, 2017 request under the Freedom of Information Act (5 ILCS 140/1 et seq.), in which you asked for the above referenced information. The information responsive to your request is attached.

To promote district transparency and assist others who may have a similar question, this responsive document will be posted online on the district's website. To access it, go to www.sd308.org and select *Our District > Freedom of Information Act Request > FOIA Request Responses*, then select *FOIA ID #17-19*.

Please be advised that to comply with your FOIA request, the district incurred the expense of **\$81.16** comprised of the cost of labor and resources used to search for records responsive to your request. You are not legally required to reimburse the district for the amount incurred.

Please let me know if you have additional questions. Thank you.

Kandi King

Kandi King
Freedom of Information Officer

2017-2018 Deans' Welcome to Oswego East and the Wolf Pack!

Excellence

Academics

Spirit

Tradition

Dean's Office

Reasons to Visit

- Report an incident - seek help
- Obtain a parking permit
- Acquire a new ID (\$5) / Student Planner / String backpack / Parking Permit
- Report a lost item
- Pay a fee
- Questions about attendance, detentions, demerits, social suspension
- Conduct referrals from staff

Responsibilities of the Deans

- Enforce Board Policy regarding student attendance and conduct
- Utilize Interventions as a means of modifying student behavior and decision making
- Promote and ensure the Physical, Intellectual, Cultural, and Social/ Emotional development of all students.

OSWEGO EAST HIGH SCHOOL IS A SAFE AND INCLUSIVE SCHOOL FOR ALL STUDENTS

Student Planner/ Handbook Receipt

- **Students acknowledge responsibility for reading and understanding the contents and policies outlined within the student handbook.**
- **Administration will present more detailed information about these policies at a later date.**
- **Students may seek clarification of rules or policies by appointment at the Dean's office.**

Demerit System and Merit Recovery

- Student Violation = Demerits (-) Earned
- Intervention and Reflection = Merits (+) Awarded
- Accumulation of **Twenty (20) Demerits** will place a student on **Social Suspension** for a period of time determined by administration. (MIN. 10 SCHOOL DAYS)

Social Suspension

As defined by Board policy (7:190):

“Exclusion from any/ all school-related extracurricular activities both on and off campus for the period of time determined by administration.”

Examples include but not limited to:
School Dances, Plays, Concerts, and Athletic Activities

Any Discipline will earn Demerits.

These are some examples:

Tardy for school/ class	Drug/ Alcohol/ Tobacco Violations
Unexcused Absence from school	Dress code
Verbal or physical altercation or confrontation	Locker violations
Harassment or bullying of students or staff	Bus misconduct and parking violations
Cheating or plagiarism	Insubordination
Theft and/or vandalism	Failure to serve or complete detentions
Electronics Violations	Class cut for any duration

You can earn Merits by serving any disciplinary consequence, including:

Lunch detention	Student Reflection
1-Hour detention	Extended Day detention (2 or 3 hour)
Demerits	Peer mediation
Loss of privilege (parking/ extended lunch/ bus)	Social suspension
In-School Intervention (ISI)	Community Service
Attendance/ Behavior contract	Other, as determined with Dean

Merits are awarded at the discretion of the administration

- Students must complete an assigned intervention and reflection for consideration.
- Students may voluntarily complete an intervention (*not assigned by administration*) to reduce their demerit total.

Parking Privilege

- Students must have a valid permit properly displayed in the front window of their vehicle at all times while on school grounds.
- Students may not park in any designated reserved or visitor parking spaces or fire/ emergency vehicle zones.



NO parking in
stripes or
spots labeled
RESERVED
or **VISITORS**



Parking Violations

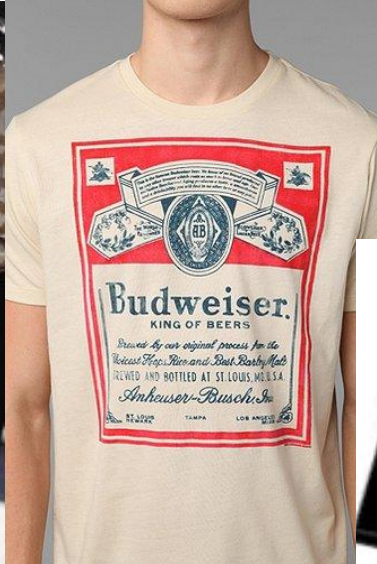
1st Violation: Warning, call home, and demerits

2nd Violation: Vehicle will be towed from premises at owner's expense.

Dress Code

1. References to drugs, tobacco, alcohol, sex, nudity, and weapons are prohibited.
2. No skin or undergarments can be visible from neck to thigh. (Mid-riff and back must be covered)
3. No hats or headwear unless prior consent from administration.

Dress Code Violations



Backpacks

1. Students may carry a **STRING BACKPACK** from class to class
2. Students may purchase OE string backpacks in the Dean's office
3. 8th period only: Teacher's discretion about backpacks.

Backpacks



District 308
Approved



District 308 Not Approved

Student Tardiness

- Each occurrence of tardiness will result in an accumulation demerits.
- Excessive or repeated tardiness will result in demerits and additional intervention.
- Each incident of tardiness will result in a phone call home

Tobacco, Drugs, and Alcohol

- Possession or use tobacco products (cigarettes, cigars, chewing tobacco, lighters, electronic cigarettes) is prohibited on school grounds. (Lockers and parking lot)



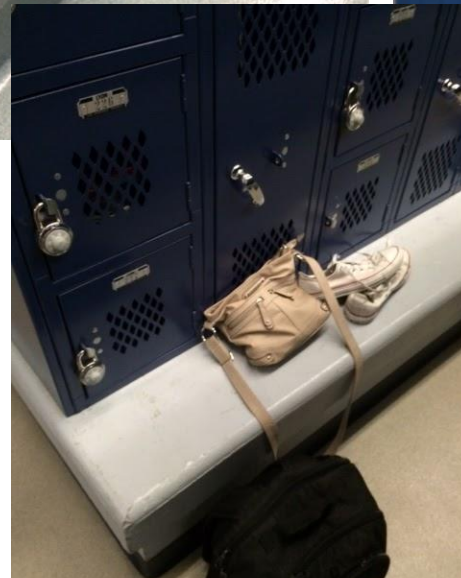
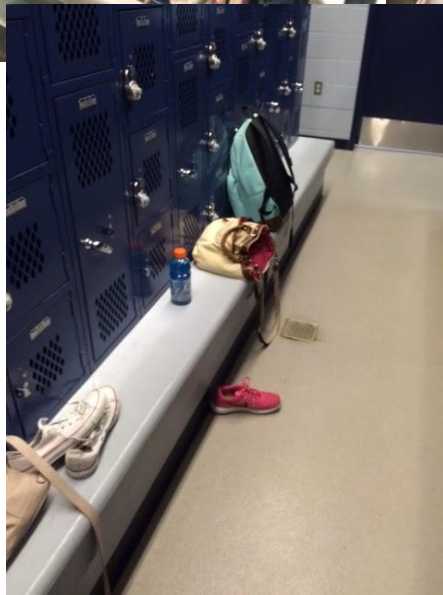
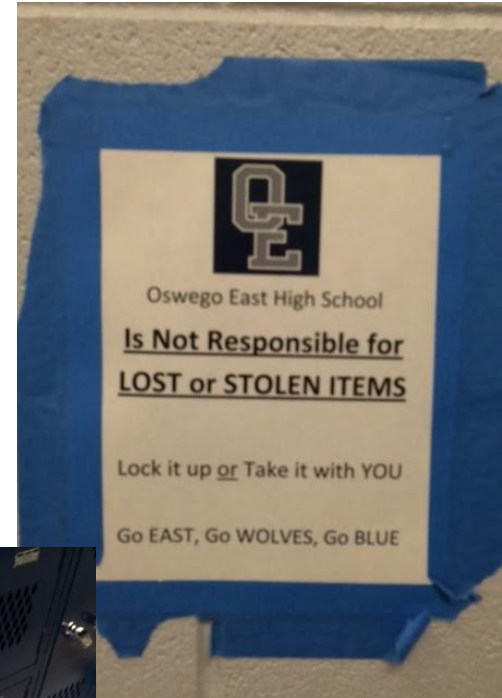
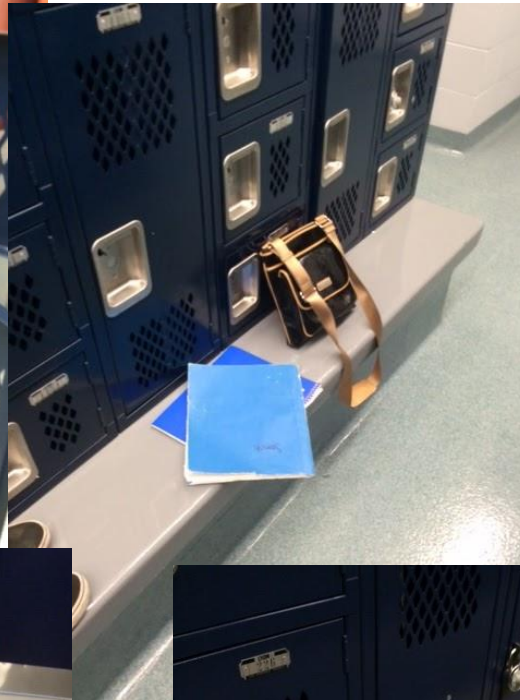
Tobacco, Drugs, and Alcohol

- Students are prohibited from using, possessing, or being under the influence of illegal drugs or alcohol on school grounds or at school sponsored events.
- Prescription and over the counter (OTC) medications:
 - Must be maintained in the nurse's office
 - Must be clearly labeled and identified in original container
 - See Nurse's office for additional details

Lockers and Locker Rooms

- Each individual student is assigned a locker for personal use during the school day. Sharing a locker with other students is a violation of school rules.
- Individual students are responsible for properly securing all personal items in their assigned lockers.
- Personal items must be secured in locker rooms at all times.

Lockers and Locker Rooms



Oswego East Is a CLOSED Campus

- Students may not leave the building at any time
- Students may not open doors to let others in
- Failure to comply jeopardizes the security of all 2700 students and 300 staff that are in the building on a daily basis.

Good luck and have a great year!

Go Wolves!

