



March 4, 2019

Alexis P. Ferracuti – Law Office of Peter Ferracuti
110 East Main Street
Ottawa, IL 61350

VIA EMAIL – aferracuti@peterferracuti.com

Re: FOIA Request Dated February 19, 2019 and received February 19, 2019

Subject: Requesting any and all documented employee or school board communication in possession of Oswego Community Unit School District 308 or its employees, including but not limited to temporary and permanent files, all emails sent or received and all documents that individually identify Michelle (Thorson) Dittman.

Dear Ms. Ferracuti:

This letter will serve as Oswego Community Unit School District 308's response to your February 19, 2019 request under the Freedom of Information Act (5 ILCS 140/1 et seq.), in which you asked for the above referenced information. The information responsive to your request is attached.

To promote district transparency and assist others who may have a similar question, this responsive document will be posted online on the district's website. To access it, go to www.sd308.org and select *Our District > Freedom of Information Act Request > FOIA Request Responses*, then select *FOIA ID #19-05*.

Please be advised that to comply with your FOIA request, the district incurred an expense that comprised of the cost of labor and resources used to search for records responsive to your request

Please let me know if you have additional questions. Thank you.

Mary Anne Buckley

Mary Anne Buckley
Freedom of Information Officer

Correct. We can't go back farther than 06/01/2014.

Sue Hovis
Systems Engineer
School District 308
District Administration Center, Technology Department
4175 Route 71
Oswego, IL 60543
630-849-1957

On Thu, Feb 21, 2019 at 10:41 AM Mary Buckley <mbuckley@sd308.org> wrote:

Is 06/01/2014 as far back as you can go? I believe you said this was the case because the earlier archive system is no longer available. I am just confirming. Thank you.

On Thu, Feb 21, 2019 at 8:40 AM Susan Hovis <shovis@sd308.org> wrote:

Hi Mary,

I conducted the search as you requested by searching for the name as written "Michelle (Thorson) Dittman". I conducted a search on all Gmail messages with a date range of 06/01/2014 through 02/21/2019.

Results were 4 messages.

They are only the email between the 4 of us. Should I just export these results? Or, do you want me to make changes to the search criteria?

Thanks,
Sue

Sue Hovis
Systems Engineer
School District 308
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4175 Route 71
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On Thu, Feb 21, 2019 at 8:29 AM Mary Buckley <mbuckley@sd308.org> wrote:

There is no date specified so we have to look through today. Thank you.

On Wed, Feb 20, 2019 at 4:32 PM Susan Hovis <shovis@sd308.org> wrote:

Hi Mary,

Is there a date range you are looking for? Are we still just looking for emails through the date she left the district? Or through today?

Sue

Sue Hovis
Systems Engineer
School District 308
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On Wed, Feb 20, 2019 at 3:02 PM Mary Buckley <mbuckley@sd308.org> wrote:
Hello.Â We received another FOIA in relation to Michelle (Thorson) Dittman.Â I have attached the FOIA request we received. We basically need all Emails that contain the name as written - Michelle (Thorson) Dittman.Â We also need documents found in the N drive, the H drive, and the Google drive which have the name as written Michelle (Thorson) Dittman.Â Thank you.

On Fri, Nov 16, 2018 at 9:49 AM Mary Buckley <mbuckley@sd308.org> wrote:
Thank you! I think this is good.Â I will let you know if we determine any more information is necessary.Â Â

On Fri, Nov 16, 2018 at 9:06 AM Susan Hovis <shovis@sd308.org> wrote:
Mary,

I can only retrieve email from our SD308 domain with our current system. I was able to complete a search on the email account of mthorson@sd308.org from the creation of the account through the end of January 2015.

I ran the search to include all messages to and from mthorson@sd308.org (We never had an email account for the name Dittman)
Dates:Â 070114 through 013115
Results:Â 113 messages

I've exported these messages and placed them on the N: drive under FOIA Requests\2018 FOIA Requests\18-58 (Thorson) Dittman>Email Search Results\MThorson 070114 - 013115

The previous email systems are:

Oswego308.org - We do not have access to archived emails because the previous archive system (Postini) is no longer available.Â However, if you would like to log into her mthorson1012@oswego308.org, we could enable the account and provide you a default password. You could look through the email to see if there is anything you need.Â I show that there is 0.07GB of email. However, we do not have access to

anything deleted from this account.

Prior to 2003 the district used Yahoo Mail so we do not have access to any email before 2003.

Please let me know if you have any questions, or would like me to do any more searches.

Thanks,
Sue

Sue Hovis
Systems Engineer
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On Thu, Nov 15, 2018 at 4:44 PM Mary Buckley <mbuckley@sd308.org> wrote:

If the search is not too time-consuming, we were thinking we could search Michele's email from hire date of 09/30/98 to last day of email.Â If there are not too many hits, we are happy to go through and determine if any are board members.Â We are not thinking there will be many hits.Â If this process is difficult, or time-consuming please let me know and we will ask for clarification from the requester.Â Thank you.

On Thu, Nov 15, 2018 at 4:38 PM Mary Buckley <mbuckley@sd308.org> wrote:

I am going to follow-up with the person requesting and determine the date range they are requesting. Please hold on this request for now until I hear back from him.Â Thank you.

On Thu, Nov 15, 2018 at 4:13 PM Susan Hovis <shovis@sd308.org> wrote:

Hi Mary,

Can you please send me a little more information as to what you would like included in the search?Â

Are there any keywords that I should add to this search to narrow down the results? Perhaps "Michele Thorson Dittman"AND"Michele Dittman". Or, are there other Keywords you would like me to include? I also need exact dates for the search. Do you just want me to pull emails from these board members for the month of January 2015?

Please let me know if you have questions or would like to discuss. My number is 630-849-1957.

Thanks,

Sue Hovis

Sue Hovis
Systems Engineer
School District 308
District Administration Center, Technology Department
4175 Route 71
Oswego, IL 60543
630-849-1957

On Thu, Nov 15, 2018 at 4:01 PM Allen Clasen <aclasen@sd308.org> wrote:
Sue, please assist.
thx
Allen

On Thu, Nov 15, 2018 at 2:56 PM Mary Buckley <mbuckley@sd308.org>
wrote:
Could you help with the FOIA request attached below?Â Thank you.

----- Forwarded message -----

From: Ursula Coan <ucoan@sd308.org>
Date: Thu, Nov 15, 2018 at 2:49 PM
Subject: Re: FOIA Request - Dated 11/13/18
To: Mary Buckley <mbuckley@sd308.org>
Cc: Kenneth Miller <kmiller01@sd308.org>

I believe the e-mails will need to be pulled by the
tech department.? These were the board members in
January of 2015 which is when Michele was
terminated. Thank you!

Mr. Matt Bauman,Â Board Member
Mr. Brent Lightfoot,Â Board Member
Mr. Mike McDowell, Board Member
Mr. Gregory O'Neil, Board Member
Mrs. Danielle Paul, Board Secretary
Mrs. Alison Swanson,Â Board Vice President
Mr. Bill Walsh,Â Board President
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On Thu, Nov 15, 2018 at 1:57 PM, Mary Buckley <mbuckley@sd308.org>
wrote:
We received this FOIA yesterday regarding Michele Thorson Dittman.Â
Could you please provide any related documentation for response?Â
Thank you.

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Mary Anne BuckleyÂ
Accounting Analyst/FOIA Officer
Oswego School District 308

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Ursula Coan
Executive Assistant to the SuperintendentÂ
and the Board of Education
Community Unit School District 308
4175 Route 71, Oswego, IL 60543
Direct:Â 630-636-3084
Fax:Â 630-636-3665

*"It is what we make out of what we have, not what we are given,Â
that separates one person from another" Nelson Mandela*

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Mary Anne BuckleyÂ
Accounting Analyst/FOIA Officer
Oswego School District 308

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Sent from mobile phone please excuse any typos.

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