



Kandi King <kking@sd308.org>

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## FOIA #17-22 - Special Ed Training (Second Response)

1 message

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**Kandi King** <kking@sd308.org>

Mon, Oct 16, 2017 at 4:40 PM

To: Jeff Christiansen <christiansenj2@gmail.com>

Bcc: Kandi King <kking@sd308.org>

Good Afternoon Mr. Christiansen,

With regards to your additional request for documents relating to our initial response, please note the following explanation from the Director of Communications and Public Relations, as well as FOIA officer.

RESPONSE: For the meetings you are referencing we do not have a sign in sheet or form to provide to you. For required continuing education and training certificates of completion may be generated, however for meetings, invited personnel are expected to attend, unless they are out that day or have an urgent issue to attend to. Presentations and follow-up materials may be emailed following a meeting to those invited.

Please let me know if you have any additional questions,

Thank you

**Theresa Komitas**

Director of Communications and Public Relations

Please extend your acceptance of this response via email. Should you have any additional questions, feel free to contact our office. Thank you.

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**Kandi King**

Communications & Community Relations Coordinator

Community Unit School District 308

4175 Route 71

Oswego, IL 60543

630-636-4361 (office)

*"The best way to find yourself is to lose yourself in the service of others."*

Email: [kking@sd308.org](mailto:kking@sd308.org)



October 4, 2017

Jeff Christiansen

VIA EMAIL – christiansenj2@gmail.com

Re: FOIA Request Dated September 26, 2017 and received September 26, 2017

Subject: A request any and all documentation for the past five years relating to training and/or education regarding Mr. Jerry Wicks and Mrs. Valarie Woods relating to topics covering special education, legal aspects for special needs, IEP's, working with the special needs population, effective teaching for special needs, discipline laws for special needs. This is to include any meetings attended, on-line training, seminars, continuing education.

Dear Mr. Christiansen:

This letter will serve as Community Unit School District 308's response to your September 26, 2017 request under the Freedom of Information Act (5 ILCS 140/1 et seq.), in which you asked for the above referenced information. The information responsive to your request is attached.

To promote district transparency and assist others who may have a similar question, this responsive document will be posted online on the district's website. To access it, go to [www.sd308.org](http://www.sd308.org) and select *Our District > Freedom of Information Act Request > FOIA Request Responses*, then select FOIA ID #17-22.

Please be advised that to comply with your FOIA request, the district incurred the expense of \$238.96 comprised of the cost of labor and resources used to search for records responsive to your request.

Please let me know if you have additional questions. Thank you.

A handwritten signature in black ink, appearing to read "Theresa Komitas".

Theresa Komitas  
Freedom of Information Officer



COMMUNITY UNIT  
SCHOOL DISTRICT  
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**Assistant Principal's Meeting**

**MURPHY JR. HIGH SCHOOL - MULTI-PURPOSE ROOM**

**December 15, 2016**

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**AGENDA**

*Systems Thinking, Communication, Strategic Monitoring, Instructional Leadership*

**\*BRING MTSS BINDER\***

	Topic	Timeframe	Facilitator
I.	Networking Time	8:00 - 9:00 am	Assistant Principals
II.	504 Training and Update (with school psychologists)	9:15 - 11:05 am	Maureen Lemon
III	Communication Student Services Update	11:15 - 11:30 p.m.	Val Patterson Matt Epperley
IV.	Instructional Leadership MTSS Resource Review	11:30 - 12:00	Heidi Podjasek
V.	Boundaries Update	9:00 - 9:15 am	Melissa McDowell
Next Meeting - January 19, 2016			

Meeting Norms: Ask Questions, Engage Fully, Integrate New Information, Open Mind to New Ideas, Utilize What You Learn, Sometimes Screens Down.



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**Assistant Principal's Meeting  
East View Room #30**

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**May 18, 2017**

**AGENDA**

**\*Please bring laptop\***

	Topic	Timeframe	Facilitator
I.	Networking Time	8:00 - 9:00 am	Assistant Principals
II.	Celebrations and Information	9:05 - 9:10 a.m.	Dr. Heidi Podjasek
III.	Communication Assistive Tech update	9:10 - 9:30 a.m.	Eric Watt
IV.	SECONDARY: a. <a href="#">Direct Math: placement criteria and curriculum adjustments</a> b. Discipline Codes in eschool	9:30-10:15	Danielle Lee/Raggin Sondgeroth/Jan Gont  Matt Epperley & Val Patterson
IV.	ELEMENTARY:. a. Discipline Codes in eschool	9:30-10:15	Matt Epperley & Val Patterson
V.	Parking Lot/Information for the Good of the Group		
	<ul style="list-style-type: none"><li>• Update codes that are more elementary friendly</li><li>• Create a code/consequences sheet</li></ul>		

Meeting Norms: Ask Questions, Engage Fully, Integrate New Information, Open Mind to New Ideas, Utilize What You Learn, Sometimes Screens Down.

- Consistency & communication across buildings (Training with how/what is entered into eSchool)
  - Some schools put all parent communication/calls into the “notes” section. Should we all be doing that? If so, it must be communicated to principals too so they do the same thing.
    - Social workers, etc. could also enter information in there
- 

A couple of Schools FC, LB, & BH has had Playworks this year. TAs are trained in structured games. It was successful in the three buildings. Currently the three buildings are Title, so Title funds are used to cover.

One of the good focus is how to better run indoor recess. They are held within the classroom. It can still work if you have 4 classes of 4th grade and only 3 TAs. BH also has overlapping grade levels with only 5 peeps... FC only has 2 TAs that are trained and can run indoor recess. Built in structures for cooperation and communication. Any kid can join the game - they don't have to. They can still free-play. Depending on the game, the grade level - different levels of participation (50%ish).

Next year we can cover the Title buildings next year - the cost can be covered. We can't cover the cost for all buildings. \$4000 for the 1 year for non-title buildings. The training, the books, the coaching visit is covered in the \$4000. Let Heidi know if you are interested in getting in on.

The next stage would be for student leaders - that might be in the future and would be an additional cost. They'd get a student ambassador t-shirt, ability to start their own game, help people to do cooperative stuff

What are some of the benefits - discipline went down, more structured for indoor recess. The TAs play the games, they then meet together on their implementation pla



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**Assistant Principal's Meeting  
East View Room #30  
October 20, 2016**

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**AGENDA**

**\*Please bring laptop\***

	<b>Topic</b>	<b>Timeframe</b>	<b>Facilitator</b>
<b>I.</b>	<b>Networking Time</b>	<b>8:00 - 9:00 am</b>	<b>Assistant Principals</b>
<b>II.</b>	<b>Communication</b> SEL Web Presentation	<b>9:00-9:30</b>	<b>Dr. Heidi Podjasek</b> <b>Dr. Clark McKown</b>
<b>III.</b>	<b>Communication</b> Senate Bill 100	<b>9:40 - 10:00</b>	<b>Val Patterson</b>
	EL Parent Refusals	<b>10:00-10:10</b>	<b>Theresa Ulrich</b>
	SPED Update: Policy 7:230 - Misconduct by Students with Disabilities/Administrative Procedures/GUIDELINES FOR THE USE OF: BEHAVIORAL INTERVENTIONS FOR STUDENTS WITH DISABILITIES.	<b>10:10-10:55</b>	<b>Mary Geraghty</b>
<b>IV.</b>	<b>Strategic Monitoring</b> Data Warehouse Update	<b>11:05 - 11:35 am</b>	<b>Dr. Brenda Dixon</b> <b>Dr. Heidi Podjasek</b>

Meeting Norms: Ask Questions, Engage Fully, Integrate New Information, Open Mind to New Ideas, Utilize What You Learn, Sometimes Screens Down.

	<a href="#">Data Warehouse Survey</a>		
V.	<b>Instructional Leadership</b> MTSS Resources/Success Plan	<b>11:35 - 11:55 am</b>	<b>Dr. Heidi Podjasek</b>
VI.	<b>Communication</b> Homework Committee Survey - for Secondary AP's only	<b>11:55 - 12:05 pm</b>	<b>Eric Watt</b>

Meeting Norms: **A**sk Questions, **E**ngage Fully, **I**ntegrate New Information, **O**pen Mind to New Ideas, **U**tilize What You Learn, Sometimes **S**creens Down.

**ILLINOIS STATE BOARD OF EDUCATION**  
Educator Effectiveness Division  
100 North First Street, S-306  
Springfield, Illinois 62777-0001

**EVIDENCE OF COMPLETION FOR PROFESSIONAL DEVELOPMENT**

This is to certify that the undersigned has completed the professional development activity described herein and that the provider is approved by the State Superintendent of Education at the time of completion. This form serves as evidence to verify participation in this professional development activity and must be maintained for a period of six (6) years by the licensee and produced if requested as part of an audit.

**IMPORTANT: THE LICENSEE MUST ENTER THE ACTIVITY INTO THE EDUCATOR LICENSURE INFORMATION SYSTEM (ELIS) BEFORE THE END OF HIS/HER CURRENT RENEWAL CYCLE OR FORFEIT ANY PROFESSIONAL DEVELOPMENT CREDIT FOR THIS ACTIVITY.**

NAME OF PARTICIPANT (Last, First, Middle Initial)

WICKS, GERALD

TITLE OF PROFESSIONAL DEVELOPMENT

Nonviolent Crisis Intervention Training - Full Course

DATE(S) OF ACTIVITY

9/7/2017 8:00:00 AM - 9/8/2017 4:00:00 PM

LOCATION (Name Of Facility, City, State)

Community Unit School District 308 (Oswego, IL)

NAME OF APPROVED PROVIDER

Community Unit School District 308 (Region:24, County:047, District:3080, Type:26)

NAME OF PROVIDER (If authorized by the approved provider)

NAME OF PRESENTER

SANDRA HOCK, PETER MEISMER

NUMBER OF PROFESSIONAL DEVELOPMENTAL HOURS

12 Hours



Signature Of Approved Provider's Representative

Date

Signature Of Participant

Date



Speech-Language Pathologists' Agenda Institute Day  
April 12, 2017 - 10:30 am - 1:00 pm  
Prairie Point Elementary - LRC



- I. Announcements / Celebrations
  - A. Molly has officially changed her last name. She is now Molly Miller!*
  - B. Alison McMeen is having a little boy. She has also taken a job in Morris next year. We will miss you Alison!*
  - C. Kaitlin Sisson is having a baby! Due in September!*
  - D. Tara Conard is due in three weeks!*
- II. FTE / Placement Update (proposed numbers, transfer requests, and questions)
- III. Writing Legally Defensive IEP's Discussion
  - A. Strategies to teach us how to respond in contentious IEP meetings. What is appropriate to say? What is not appropriate to say?*
  - B. It is okay to ask the parents to step out and discussion and then invite the parents back in.*
  - C. Would it be possible to get feedback from coordinators prior to the meeting regarding present levels, long term goals and objectives?*
  - D. 60 days to complete evaluations*
  - E. Cut off dates for screenings and opening domains toward the end of the year*
  - F. District Goal Bank (Google Document)*
  - G. What is the district policy regarding making up missed minutes?*
    - 1. Making up missed minutes when you're absent. Teachers get a sub, we don't - how is it an expectation for us to make up missed minutes when teachers don't have to.*
  - H. Data - It was recommended that SLP's should shred their data each quarter after it's in Easy IEP (quarterly goal update) .... Get clarification.*
  - I. CELF Preschool - Pragmatics? Other pragmatics for preschool?*
- IV. How Are We Continuing to Support the General Education Curriculum (push-in services, core curriculum vocabulary, etc.)

- A. *Push In therapy is not pushy on [www.speechpathology.com](http://www.speechpathology.com)*
- B. *"How to maintain a therapeutic focus when you're pushing in" - article from Missy.*
- C. *Using grade level text to apply strategies. Teach vocabulary strategies*
- D. *Writing. What is our role?*
  - 1. *Written language seminar on [speechpathology.com](http://speechpathology.com)*
  - 2. *Expanding Expressions Tool (EET)*
- E. *Lack of shared plan time. Shared google document for planning.*
- F. *Teachers need more education and pd regarding co-teaching and working with another professional in their classroom.*
- V. Reflection of the School Year (what went well? what needs to improve?)
- VI. Plan for Next Year (professional development, speech meetings, PLC's, role of the SLP)
  - A. *Institute Day - Assistive Technology will set out devices for the SLP's to play with an experiment with*
    - 1. *Adam - Tobii Dynavox Representative*
  - B. *Training on how to present a multiple choice assessment - Linda Berkhart (PODD)*
  - C. *Quarterly Meetings - more PD type opportunities rather than procedural type meetings*
  - D. *Video's of students and how they're functioning when transitioning from buildings*
  - E. *EC cannot meet with Kindergarten SLP during PLC's*
  - F. *Katie meet with the PLC's Invite Kim to PLC's.*
  - G. *Is there a way we can provide feedback regarding our coordinators?*
  - H. *Hierarchy of supervisors*
  - I. *Schedule quarterly meetings and continue institute days*
  - J. *CPI Training .... What is the plan?*
- VII. Check out procedures (district assessments)
- VIII. Orders (assessments, inventory of building protocols)
  - A. *Goldman-Fristoe - Very low standard scores with developmentally appropriate errors - should we be using or reporting if the standard scores are within developmental limits.*
  - B. *SPAT-D - New Version*
  - C. *CASL-2*
  - D. *Is there any new research to support targeting the /r/ sound earlier?*
  - E. *Functional Communication Profile - Can Kim Zinn do a training?*
  - F. *C-TOPP*

- G. *Kits for the VB-MAPP - Missy will email me the list of materials. Can Steve come in and do a training?*
- H. *Communication Matrix . org - LSP or STARS students*
- I. *SLP Toolkit - Maureen Wilson will send some information and images to share with the group. Is there a group rate?*
- J. *IEP Pal - A good way to track and collect data.*
- K. *Where is the Medicaid money going?*
- L. *Sensory Stories - Laura Whittam has this and uses it with her LSP kids*
- M. *SLP Role to Inclusion*
- IX. Story Grammar Tool
- X. Favorite / "Go To" Materials and Websites
- XI. List of Needed Report Templates (sample evaluation report, sample annual review report, and templates for each assessment)
- XII. What Needs to be Added or Deleted from the Speech Website?
- XIII. ESY for Speech
  - A. *Proof of data that they have regressed over breaks. What do we have to prove to recommend ESY?*

Thank You

School District 308  
Speech-Language Pathologists' Agenda  
Bednarcik Junior High  
September 23, 2016  
10:00-1:00

1. Information / Celebrations
2. Pass Out Binders / Assessments / Protocols
3. MTSS
  - a. Review of MTSS Procedures
  - b. District Wide Screenings Per Area
  - c. Success Plan
4. PLC Meeting Plan
  - a. Development of PLC's
  - b. Expectations of SLP PLC Time
  - c. Invite Me!
5. Upcoming Dates
  - a. **September 30, 2016** – SLP Quarter 1 Meeting – Prairie Point Elementary School  
Community Room – 12:45-2:45
  - b. **October 10, 2016** – No School – Columbus Day
  - c. **October 19, 2016** – *Anticipated* SLP PLC Time
  - d. **October 21, 2016** – School Improvement Day & Faculty Meeting (4 hour student attendance)
6. **11:00 am** – Transition to Infinitec / PODD Training Sessions

Speech-Language Pathologists  
Quarter 1 Meeting  
Friday, September 30<sup>th</sup>  
12:45-2:45  
Agenda

1. Announcements / Celebrations
2. Articulation Norms
3. Minute Matrix
4. Success Plan Training

Notes:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Speech-Language Pathologists'  
Quarter 2 Speech Meeting  
December 13, 2016

*Early Childhood SLP's – 10:30 to 11:45 (ish) at Brokaw Early Learning Center*  
*Secondary SLP's (Junior High & High School) – 1:00 pm – 2:00 pm at Prairie Point Elementary (Community Room)*  
*Elementary SLP's – 2:30 pm – 3:30 pm at Prairie Point Elementary (Community Room)*

- I. Welcome – Celebrations - Announcements
- II. Updates
  - A. SLP Additions
  - B. Material Additions
- III. Transitions
  - A. Minutes
  - B. Goals
  - C. Attendance of SLP's (or other professionals)
- IV. Minute Matrix Feedback
- V. Concerns – Questions

Institute Day Agenda  
Speech-Language Pathologists  
September 22, 2017 - 8:00am to 11:00am  
Plank Junior High - Community Room

- I. Celebrations / Announcements
  
- II. Assistive Technology Training (8:15-9:45)
  - A. The AT Team
    - 1. Eric Watt - Instructional Coordinator for Assistive Technology Services
    - 2. Mark Wilson - Special Education Senior Technology Leader
    - 3. Kim Richmiller-Zinn - Assistive Technology Specialist
    - 4. Debra Malnar - Assistive Technology Consultant
  - B. Requesting a SETT
  - C. iPad Basics / Trouble Shooting
  - D. Questions / Needs
  
- III. Updates & Reminders (9:45-10:00)
  - A. New faces in the Special Education Department at DAC
  - B. MTSS / Success Plans
  - C. Technology
  - D. Requesting Materials
  - E. IDFPR Renewal
  - F. Caseload Document - Update Due End of Quarter 1
  - G. My Service Tracker - Due Monthly
  
- IV. Professional Development (10:00-10:15)
  - A. What are some areas in which we need professional development?
  
- V. Concerns / Questions / What Needs Clarification? (10:15-10:45)
  
- VI. Welcome Jennifer Volpe! (10:45-11:00)

**Institute Day**  
**Speech-Language Pathologists**  
**8:00-1:00**  
**Prairie Point Community Room**

- **Introductions / Update Contact Information**
  - **Everyone's contact information (that was at the meeting and provided it) has been updated on the Speech Website. Please refer to this document to find phone numbers and emails of your colleagues. If your information is not listed, or you would like me to update what you have listed just send me an email.**
- **KCSEC Assessments? What do we have? Update our Inventory.**
  - **The assessment inventory has been updated on the Speech Website. Please follow the procedures to check out assessments from district office. For your reference, the procedures are listed at the top of the "District Assessment" page of the website.**
- **Website**
  - **The Speech Website should be your first point of reference when you have questions or are unsure of a specific process. The website is: <https://sites.google.com/a/sd308.org/oswego-slp/>**
- **Material/Test/Protocol Order Update**
  - **All materials/tests/protocols have been ordered and will be sent to your buildings when it arrives.**
- **EasyIEP access for all SLP's**
  - **All SLP's should have access on Easy IEP. You should be able to search for students across the district and add/remove kids from your caseloads. We are still working on getting access to other districts (Yorkville, Plano).**
- **Procedures Manual**
  - **What do we need to re-visit?**
    - **A "proposed changes" page will be emailed to you once these are all compiled.**
  - **What sections need additional information in include programs?**
    - **To Do:**
      - **Teacher Packets**
    - **MTSS Success Plan – What might be impacted and need to be updated based on that change?**
- **Brainstorm Core District Screeners**
  - **Articulation, Language, Voice, Fluency, & Pragmatics**
    - **Suggestions were given for each of these areas. A survey will be emailed out once they are compiled.**
- **September MTSS / Success Plan Training**
  - **Date TBD**
- **Professional Development**



- SpeechPathology.com – Input
  - Can SLP's "opt-out" and use the \$99 toward other PD? (Approximately 8-10 SLP's might be interested in doing that).
  - Can SLP's take one of the PD days to do speechpathology.com courses for the day?
- Quarterly Meetings
  - These will be scheduled for the year. Once finalized they will be communicated to the group.
- PLC Plan
  - We can meet monthly in Speech PLC's. PLC times are as follows:
    - ELC – 2:45-3:45
    - Elementary – 7:30-8:30
    - Junior High – 3:10-4:10
    - High School – 2:40-3:40
  - I will be working with the District-Wide meeting calendar to schedule our PLC time.
  - PLC Meeting Suggestions (Topics)
    - Secondary
      - FBI
      - Push-In
      - Therapy Ideas / Material Share
      - Difficult Cases
    - Elementary
      - Ready Gen
      - Push-In
      - Difficult Cases
    - ELC
      - Expectations for co-teaching
      - 3:1 Model
  - The group also suggested meeting together to work on transitions and closing any gaps that may remain when students transfer from EC to Elementary and Elementary to Secondary.
- Goals of the Group
  - O: Drive – Katie will be working on "cleaning up" the O drive and adding the important documents to the Speech Website.
  - Easy way to share materials
  - How to use the minute matrix
- Q & A
  - Who will be servicing "walk-in" students?
    - Walk-in students will be serviced at their home building by one of the therapists there. These students will have an ISP – Individualized Service Plan.

- Some of your current kids with ISP's (Individualized Service Plans) may have a Red Stop Sign in front of their name in Easy IEP. This tends to happen if the student previously had an IEP, but now has an ISP. To remove the Red Stop Sign, pull up the student's "Personal Information" page. There is a drop down menu by a section labeled "Enrollment Type". Make sure the drop down that says "Parentally Placed Into Private School" is checked. This "activates" the ISP in the system and makes it "forget" about the IEP.

School District 308  
Speech-Language Pathologists' Agenda  
Bednarcik Junior High  
September 23, 2016  
10:00-1:00

1. Information / Celebrations

2. Pass Out Binders / Assessments / Protocols

- a. We still haven't gotten all of the protocols in. I will get them out to you ASAP.
- b. Please check for extra LPT & CELF-5 Screeners & CELF-5 (5-8)
- c. One Binder Per School
- d. The most updated version of the Binder will always be on the website. I'll send out an email when I post and update version of the binder so you can make sure you have the most updated information.

3. MTSS

- a. Review of MTSS Procedures
  - i. All Language and Pragmatic concerns must go through TEAM.
  - ii. Teacher Input Form
- b. District Wide Screenings Per Area
  - i. These screenings have been decided on and are required. You must begin with the required core screening and you may follow up with any additional screenings you wish.
- c. Success Plan
  - i. We will have Success Plan Training next Friday – September 30<sup>th</sup> at 2:00 at Prairie Point.
  - ii. We will be responsible for the plans for students receiving interventions for articulation, voice, and fluency only.

4. PLC Meeting Plan

- a. Development of PLC's
  - i. Please form your own PLC groups. They can change month to month.
- b. Expectations of SLP PLC Time

- i. Please make sure you are sending me an email (1 per PLC group) to let me know what you've discussed / collaborated about. I would like to have this information so I can SHOW we need this PLC time to collaborate.

c. Invite Me!

- i. I would love to join your PLC's to collaborate with each of you. Please invite me!

## 5. Upcoming Dates

- a. **September 30, 2016** – SLP Quarter 1 Meeting – Prairie Point Elementary School  
Community Room – 12:45-2:45
  - b. **October 10, 2016** – No School – Columbus Day
  - c. **October 19, 2016** – *Anticipated* SLP PLC Time
  - d. **October 21, 2016** – School Improvement Day & Faculty Meeting (4 hour student attendance)
6. **11:00 am** – Transition to Infinitec / PODD Training Sessions

# **Institute Day - April 22nd, 2016 AGENDA**

School Psychologists, Social Workers, SLPS, LBS Teachers, Sped Administrators

<b>Time</b>	<b>Activity</b>	<b>Location</b>	<b>Facilitator</b>
8:00	Special Education Overview/Vision	OEHS Auditorium	Mary Geraghty
8:50	Break		
9:00 - 9:50	Break Out Sessions	OEHS	See Below
10:00 - 10:50	Break out Sessions	OEHS	See Below
11 AM	MTSS Overview	Home Buildings	Building Adm & School Psychologist
12 PM	Teacher Evaluation - Student Growth	Home Buildings	PERA Committee
1:00 PM	End of Day		

## **Break out Sessions 9:00 - 9:50 am**

<b>Who</b>	<b>What</b>	<b>Facilitator</b>
Elementary LBS Resource Teachers, Social Workers, School Psychologists	Understanding and working with students on the Autism Spectrum	Jessica Shega & Brianne Jonathan
All LSP/STARS Teachers (25)	Structured TEACCH	Kendra Turner
All ISP Teachers/SKILLS/DHH Teachers (25)	Classroom Management	Jen Tate & Jan Gont
Secondary LBS Resource Teachers (75)	MasteryConnect & IEP Goals	Leslie Springer
SLPS	Assistive Technology/TBD	Rebecca

**Break out Sessions 10:00 - 10:50 am**

Elementary LBS Resource Teachers,	MasteryConnect & IEP Goals	Leslie Springer
Secondary School Social Workers	Community Resources Goal Writing - SEL Standards	Elem/Jr.High/HS - (Deven Butusov & Maureen Troke
Secondary School Psychologists	Kindness in Krisis	
Secondary LBS Resource (75)	Understanding and Direct Instruction of Executive Functioning skills - AVID Study Skills The Expectations of Case Management	Jessica Shega/Brianne Jonathan, Deven Butusov, Lisa Shulman, Ryan Hart
All LSP/STARS Teachers - continued (25)	Structured TEACCH	Kendra Turner
All ISP Teachers/SKILLS/DHH Teachers - continued (25)	Classroom Management	Jen Tate & Jan Gont
SLP	Assistive Tech	?

**Break out Sessions: Opportunity School**

All Opportunity Staff (25 certified)	Kindness in Krisis	Jonathan Masters
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**Brokaw ELC**

All Brokaw Staff	CPI Training	Joe Hoffman
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**School District #308**  
**Speech-Language Pathologists'**  
**Quarter 3 Speech Meeting**  
**February 16, 2017**  
**1:00-2:30**  
**Prairie Point Elementary - Community Room**

- I. Introductions**
- II. Celebrations / Announcements**
- III. Touching Base ...**
  - A. Medicaid Referral Form
  - B. Transition Meetings
  - C. FTE or Placement Request for the 17-18 school year
  - D. New Case Management Document
  - E. Writing Goals - Common Core Standards vs. Essential Element Standards
  - F. Review Eligibility Criteria
- IV. How do we know who needs a bilingual screening or evaluation? (Karla)**
- V. Writing Success Plans - Time to Practice**

**Reminders ...**

- Please make sure you have submitted your ASHA dues to Amy Vandenberg.
- Please make sure your 16-17 District Caseloads are up-to-date. This is how we determine staffing. If you know of incoming students due to Boundary Changes, Program Placement Changes, or Additional Sections of Programs PLEASE add those to your caseloads.

### **Additional Items to Discuss as Requested by the Group ...**

- Selective Mutism- what is our role in the school for this disorder? What are best practices? What can and can't we do?
- With boundaries changing we want to make sure we are documenting on our caseload correctly. Do TIER 1 and TIER 2 get documented under MTSS for staffing purposes or are we just using this as reminders to ourselves?





Kandi King <kking@sd308.org>

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## Re: FOIA #17-22 - Special Ed Training - Response

1 message

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Jeff <christiansenj2@gmail.com>  
To: Kandi King <kking@sd308.org>

Thu, Oct 5, 2017 at 7:12 PM

Thank you Kandi,

Upon a quick review these documents they do not show who attended these meetings? Shouldn't there be some accountability with a sign in sheet or a sign off form? I can't imagine every vice principal and/or speech pathologist attended each training and stayed for the entire time? I would like to request these documents as well.

Thanks

Jeff

On Oct 5, 2017, at 6:13 PM, Kandi King <kking@sd308.org> wrote:

Good Afternoon,

Attached please find our response to your FOIA inquiry. Please extend acceptance of this respond via email. Should you have any questions, feel free to contact me.

Thank you.

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**Kandi King**  
Communications & Community Relations Coordinator  
Community Unit School District 308  
4175 Route 71  
Oswego, IL 60543  
630-636-4361 (office)

*"The best way to find yourself is to lose yourself in the service of others."*

Email: [kking@sd308.org](mailto:kking@sd308.org)

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