

Board Meeting Summary August 23, 2021

1. Call to Order - Executive Session

1.1 Roll Call

2. Closed Session

2.1 Enter Closed Session

2.2 Return to Open Session

3. Call to Order - Public Session

3.1 Roll Call

3.2 Pledge of Allegiance

4. Public Comment

4.1 Opportunity for the Public to address the Board of Education

5. Comments

5.1 Board Member Comments

5.2 Board Committee Reports

5.3 Superintendent's Report

Dr. Sparlin commented on the continued bus driver shortage; the transportation department is working to again consolidate routes. There was a one week delay in the start of Early Childhood classes due to the bus driver shortage. OHS and OEHS hosted their family festivals with games, performances and scrimmages last week and were well attended. The air conditioner at Boulder Hill is awaiting a part for repair, in the meantime portable A/C units are in each room, along with numerous fans. The air temperatures and humidity are being monitored throughout the day.

6. Approve Consent Agenda

Motion Passed 7-0: to approve all items under consent, including 6.1 Minutes from the August 9, 2021 Board of Education meeting, open and closed session; the August 12, 2021 Special Board of Education meeting, open and closed session and 6.2 to acknowledge the FOIA requests received by the District.

6.1 Minutes from previous Meeting

6.2 Acknowledgement of Freedom of Information (FOIA) Requests

7. Information

7.1 Intergovernmental Agreement with Kendall County Food Pantry

- The Oswego Community Unit School District and the Kendall County Community Food Pantry have engaged in a partnership over the past several school years, most notably with the School District Food Drive held each fall.
- In October of 2020 that partnership expanded, and the Oswego Satellite Location of the Kendall County Community Food Pantry opened. Operating once a month at 61 Franklin Street, the food pantry has provided canned/non-perishable food items, as well as produce and bread, to guests who live within the SD308 attendance area. Attendance has averaged approximately 120 families per month.
- Per the agreement, the district will continue to provide a location for the food pantry, house shelving, freezers, and refrigerators for food storage, and provide volunteers for

the food pantry. The food pantry will provide perishable and nonperishable food, food storage equipment, signage, and a client registration system for the Oswego Satellite.

7.2 Recommendation of New Board Advisory Committee Members

- The Board of Education was presented with recommended candidates to fill the vacancies on the following Board Advisory Committees:
 - Equity
 - Policy & Legislative
 - Teaching & Learning

7.3 FY22 Tentative Budget Presentation

- The FY22 Tentative Budget at a Glance was presented.
- Section 17-1 of the School Code requires boards of education to adopt an annual school district budget before or during the first quarter of each fiscal year (by September 30).
- Prior to adoption, the Board must make a tentative budget available for inspection by the public for at least 30 days. Additionally, a public hearing must be conducted before the Board approves the final budget. This hearing will be held just prior to the September 27th, 2021 BOE meeting.

7.4 Next Steps for Envision 308

- Envision 308 is the district's five year strategic plan. The plan is broken into four quadrants:
 - Student Learning
 - Support for Student Learning
 - Finance and Facilities
 - Community Partners
- Within each quadrant there are goals, what success looks like by 2026. Success indicators have been identified for each year between now and then.
- A dashboard is being created that will reflect the percentage of work completed and include a narrative on how and what is being accomplished.
- This is a living document, as time moves forward, things may be altered to reflect the current state and future.
- Board will be asked for feedback, and the dashboard will be shared at the September 13th meeting.

8. Action Items

8.1 Approval of Resolution Calling for a Public Hearing on the FY22 Budget

Motion Approved 7-0: to approve a Resolution calling for a public hearing on FY22 tentative budget and place it on file for public inspection until the public hearing for said budget on the 27th day of September

The FY22 tentative budget presented August 23, 2021 is the result of the best financial projections. The preparation process will continue and modifications will be implemented, if deemed appropriate, prior to the September 27, 2021 budget hearing and adoption.

Revenue assumptions used:

- Levy increase CPI of 1.4% and new construction
- Receipt of four state categorical payments
- Increase in Evidence Based Funding

Expense assumptions used:

- Salaries per negotiated collective bargaining agreements
- 3%-5% employee benefit increases
- Contracted Services-Food Service and Outsourced Transportation

Balance between Revenue & Expenditures:

- Evidence Based Funding (EBF) will take years to be fully funded – SD 308 only receives 62% of their adequacy target from EBF
- Heavy reliance on residential property taxes – 71% of our Equalized Assessed Valuation is residential
- Tax Capped District – translates to our revenue being “capped” at Consumer Price Index or 5%
- Rising Costs

Annual increases:

- In collective bargaining agreements
- Increase in special education population
- Unfunded mandates
- Vendor contracts – ie. Transportation and food services
- Equipment and technology needs
- Facility maintenance and repairs

The FY22 Budget Calendar is as follows:

- August 16, 2021 – Finance and Operations Advisory Committee
- August 23, 2021 - Tentative Budget is submitted as information to the Board
- August 24, 2021 - Legal notice is published in local newspaper
- August 25, 2021- The Tentative Budget is publicly displayed for at least 30 days at the District Center and Oswego Public Library.
- September 27, 2021- Public hearing and final adoption

8.2 Approval of Drivers' Education Vehicles Agreement

Motion Passed 7-0: to approve the Drivers' Education Vehicle lease agreement with Enterprise Fleet Management as presented

Since 2014, the District has “rented” 6 vehicles from a local car dealership for use in the Driver's Education program. In 2018, a Request for Proposal (RFP) was released to solicit bids for leasing or purchasing six (6) replacement vehicles. No bids were received and the District renewed the rental agreement with the same local car dealership.

The most recent “rental” agreement (expiring August 2021) is for six (6) 2019 Chevrolet Equinox - three at each high school. The cost for this rental agreement is currently \$675 per vehicle per month, or \$48,600 annually.

In January 2021, CUSD #308 once again released an RFP to solicit bids for interest in leasing or purchasing replacement Driver Education Vehicles. The result of this bidding process returned three bids, all of whom could not honor their bids. In addition, the current “rental” agreement will no longer be honored by our current local dealership.

At this time, through our membership in the SourceWell Purchasing Cooperative, we have been negotiating with Enterprise Fleet Management to enter into a 36-month open-ended municipal lease agreement. Under this agreement, CUSD #308 would lease six (6) Driver Education vehicles (2021 Nissan Rogue S) at the annual cost of \$48,366, compared to our current “rental” agreement of \$48,600 annually.

The long-term financial benefit for the District comes in the form of “shared equity” at the end of the 36-month term. At the end of this term, Enterprise Fleet Management would assume the responsibility of selling our vehicles, at Reduced Book Value (RBV), through their nationwide network. The difference between the RBV and the expected value would be given to the District. In this case, about \$26,826.

Compared to the current “rental” agreement at \$152,280 (including maintenance) over 3 years, this new open-ended municipal lease agreement would cost \$118,272, a savings of \$34,008.

8.3 Approval of Building Administrator Contracts

Motion Passed 7-0: to approve the Building Administrator contracts as presented

- Bridget E. Hanks-Ixpata, Assistant Principal at Churchill Elementary
- Kristen E. Salwierak, Assistant Principal at Boulder Hill Elementary

8.4 Approval of Personnel Report

Motion Passed 7-0: to approve the Personnel report as presented

- Report includes: Employment, Leave, Resignation, Terminations